



**CITY OF FORT WAYNE  
BOARD OF PUBLIC WORKS**

**ROOM 035 – COUNCIL CHAMBERS**

**MINUTES • JANUARY 9, 2024, 12:00 P.M.**

**SHAN GUNAWARDENA, CHAIR \* KUMAR MENON, MEMBER \* CHRIS GUERRERO, MEMBER  
MICHELLE FULK-VONDRAN, CLERK**

**Present:** Shan Gunawardena, Kumar Menon, Matthew Wirtz, Michelle Fulk-Vondran, Nathan Baggett, Pat Joley, Stacy Haviland, Ashely Faurote Ben Groeneweg, Ben Gensic, Zak Katter, Nick Till, Phil Labrash, Matthew Konicek, Zach Schortgen, Chris Carmichael, Nick Jarrell, Michelle Rupright, Austyn Smedberg, Eric Ruppert, Eric Steinman and Seth Weinglass.

1. Approval of Board of Public Works Minutes for the week of December 19, 2023.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

2. Approval of Public Hearing Minutes for Resolution #110-12-19-23-1, Sale of property located at 1103 E Coliseum Blvd (Radio Shop) held on December 19, 2023.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

3. Approval of Collateral Assignment Encroachment License Agreement between the City of Fort Wayne and Neighborhood Health Clinics located at the north side of Wallace & North of Wallace on both sides and above Calhoun Street. Right-of-Way has reviewed this agreement and requests approval.

Discussion by Brandon Almas.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

4. Approval of Improvement Resolution #0824U, 2024 ADA Curb Ramp Package.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

5. Approval of Improvement Resolution #0826G, 2024 Concrete Curb Package.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

6. Approval of Improvement Resolution #67112, Adams Center Rd & Tillman Rd Water Main Extension.

Discussion by Ben Gensic.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

7. Approval of Improvement Resolution #67189, Carbon Dioxide System Improvements - Add 2 Tanks

Discussion by Matthew Konicek.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

8. Approval of Improvement Resolution #75685, Adams Center Rd Sanitary Sewer Extension.

Discussion by Nathan Baggett.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

9. Approval of Amended Resolution #110-12-19-23-1, Sale of 1103 East Coliseum Radio Shop to Correct Errors in the Originally Approved Resolution.

Discussion by Chris Carmichael.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

10. Approval of Resolution #111-1-9-24-4, Appointing Amos Norman to the Fort Wayne Plan Commission by the Board of Public Works.

Discussion by Shan Gunawardena.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

11. Approval of Resolution #111-1-9-24-5, 2024 Annual On-Call Emergency Services.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

12. Approval of Resolution #111-1-9-24-6, Intergovernmental property transfer of 3 parcels for the Leesburg Rd Extension project from the Redevelopment Commission to the City of Fort Wayne.

Discussion by Chris Carmichael.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

13. Approval of Professional Services Agreement between the City of Fort Wayne and Design Collaborative for WO #0830P, I-69 Gateway Markers. Compensation for services performed shall not exceed \$19,000.00.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

14. Approval of Professional Services Agreement between the City of Fort Wayne and Sturtz Public Management Group for WO #0726P, SE Corridors Study Raise Planning Grant Services. Compensation for services performed shall not exceed \$13,500.00.

Discussion by Patrick Zaharako.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

15. Approval of Supplemental Agreement #2 to Professional Services Agreement between the City of Fort Wayne and GAI Consultants for Resolution #0507F, Hillegas Rd Project. Compensation for services performed shall be increased by \$97,585.00, bringing the total fee to \$2,153,735.00.

Discussion by Patrick Zaharako.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

- 16. Approval of Professional Services Agreement between the City of Fort Wayne and Walden Environmental Engineering for Program & Project Management Assistance for City Utilities. Compensation for services performed shall not exceed \$92,550.00.

Discussion by Matthew Wirtz.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

- 17. Approval of Professional Services Agreement between the City of Fort Wayne and ME Simpson for Master Meter Testing. Compensation for services performed shall not exceed \$6,500.00.

Discussion by Nick Till.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

- 18. Approval of Professional Services Agreement between the City of Fort Wayne and American Structurepoint for WO #75685, Adams Center Rd Sewer Extension DSDC. Compensation for services performed shall not exceed \$71,600.00.

Discussion by Nathan Baggett.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

- 19. Approval of Professional Services Agreement between the City of Fort Wayne and Donohue & Associates for WO #67290, Three Rivers Filtration Plant SCADA Migration Project Phase 1. Compensation for services performed shall not exceed \$88,900.00.

Discussion by Zak Katter.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

20. Approval of Professional Services Agreement between the City of Fort Wayne and Dante T, Zettler for Wet Weather On-Call Services -2024. Compensation for services performed shall not exceed \$90,000.00.

Discussion by Nathan Baggett for Kristen Buell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

21. Approval of Professional Services Agreement between the City of Fort Wayne and Northastrum Engineering for City Utilities Engineering Mentoring Services 2024. Compensation for services performed shall not exceed \$76,820.00.

Discussion by Zach Schortgen.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

22. Approval of Professional Services Agreement between the City of Fort Wayne and Shambaugh & Sons for WO #67189, CO2 System Improvements - Add 2 Tanks. Compensation for services performed shall not exceed \$21,100.00.

Discussion by Matthew Koneick.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

23. Approval of Professional Services Agreement between the City of Fort Wayne and VS Engineering for WO #66255, On-Call Water Project Design Assistance. Compensation for services performed shall not exceed \$45,000.00.

Discussion by Austyn Smedberg.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

24. Approval of a Purchase Agreement between the City of Fort Wayne and Sarah Manley for City Utilities WO #77157. The purchase price is \$2,195.00.

Discussion by Seth Weinglass.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

25. Approval of Amendment #1 to Professional Services Agreement between the City of Fort Wayne and Dante T. Zettler for Work Order #76647, 3RPORT Tunnel Commissioning. This amendment extends the agreement time only.

Discussion by Nathan Baggett for Kristen Buell.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

26. Approval of Amendment #15 to Resolution #106-9-17-19-1, AMI Water Meter Installation between the City of Fort Wayne and Itron. This amendment is for the purchase of six additional Itron Mobile Radios for \$19,062.00.

Discussion by Ben Groeneweg.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

27. Approval of Purchase Agreement between the City of Fort Wayne and Neptune Technology for small water meters sizes 5/8 inch through 1 inch. Compensation for commodities shall not exceed \$455,632.50.

Discussion by Ben Groeneweg.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

28. Approval of Change Order #1 & Final between the City of Fort Wayne and Universal Concrete for Resolution #0715S, 2023 Trip Hazard Elimination Package. This change order increases the original contract price by \$40,893.27 to a final contract price of \$410,893.27 and extends the completion date by 74 days.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

29. Approval of Change Order #1 & Final between the City of Fort Wayne and Garcia Concrete for Resolution #0775S, 2023 ROW Miscellaneous Package B. This change order increases the original contract price by \$6,024.69 to a final contract price of \$1,006,024.69 and extends the completion date by 56 days.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

30. Recommendation from Right of Way to reject all bids for Resolution #0829P, 2024 Tree Removal Package.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

31. Approval of recommendation from Right of Way to award Resolution #0822S, 2024 Barrett 50/50 Cost Share Program to Key Concrete in the amount of the total sum unit price of \$91,276.00 with a not to exceed \$400,000.00 total cost.



**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

32. Approval of recommendation from Street Light Engineering to award Resolution #0834N, Packard Area Street Lighting Improvements to Indoor Wireless in the amount of \$372,260.63.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

33. Approval of Change Order #1 & Final between the City of Fort Wayne and Malott Contracting for Contract #0601D, Alley East/West: Eckart St, Drexel Ave, Abbott St, and Alexander St. The final change order decreases the original contract price by \$6,436.31 to a final contract price of \$45,047.44.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

34. Approval of Revised Change Order #1 & Final between the City of Fort Wayne and Key Concrete for Contract #0603D, Alleys North/South, East/West: Kinsmoor Ave, Nuttman Ave, Fairfield Ave, and South Wayne Ave. This change order decreases the original contract price by \$19,719.02 to a final contract price of \$96,538.98.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

35. Approval of Owner-Contractor Agreement #67307, Oak Creek and Dupont Estates- Master Meter Installations between the City of Fort Wayne and Krafft Water Solutions, LLC. in the amount of \$103,000.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

36. Approval of Owner-Contractor Agreement #67350, TRFP Plant 2 Filter Gallery S Window Replacement between the City of Fort Wayne and Woodruff Contracting and Sales, LLC. in the amount of \$207,742.75.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

37. Acceptance of the work performed by Rothenberger Company for Contract #67019, Water Main Replacement -Reed Rd, Old Maysville Rd and Lake Ave upon the recommendation from City Utilities Engineering as an integral part of the City’s water distribution system.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

38. Acceptance of the work performed by Crosby Excavating for Contract #2022-S-0439, 3200 Block Bass Rd upon the recommendation from City Utilities Engineering as an integral part of the City's sanitary sewer system.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

39. Acceptance of the work performed by O'neal Excavating for contract #2022-S-0560, Laverne Ave-Isabelle Gardens upon the recommendation from City Utilities Engineering as an integral part of the City's sanitary sewer system.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

40. Acceptance of the work performed by Fox Contractor for Contract #2023-W-0038, Trine University College of Health Water Main Extension upon the recommendation from City Utilities Engineering as an integral part of the City’s water distribution system.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

41. Approval of Civil City Payroll Claims in the net amount of \$3,806,430.86 for the pay period ending December 16, 2023.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

42. Approval of City Utilities Accounting Claims in the amount of \$3,915,124.31 for the week of January 9, 2024.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

43. Approval of City Utilities Accounting Claims in the amount of \$837,810.37 for the week of January 9, 2024.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Shan Gunawardena, Chairman  
**AYES:** Menon, Gunawardena  
**ABSENT:** Guerrero

44. Approval of City Utilities Payroll Claims in the net amount of \$721,923.45 for the pay period ending December 30, 2023.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSENT:</b>	Guerrero

**Meeting adjourned at 12:32 PM.**

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Shan Gunawardena, Chair

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Kumar Menon, Member

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Chris Guerrero, Member

ATTEST: \_\_\_\_\_  
Michelle Fulk-Vondran, Clerk

Date: \_\_\_\_\_