



**CITY OF FORT WAYNE**  
**BOARD OF PUBLIC WORKS**  
**ROOM 035 – COUNCIL CHAMBERS**  
**MINUTES • JULY 18, 2023, 12:00 P.M.**

**SHAN GUNAWARDENA, CHAIR \* KUMAR MENON, MEMBER \* CHRIS GUERRERO, MEMBER**  
**MICHELLE FULK-VONDRAN, CLERK**

**Present:** Shan Gunawardena, Kumar Menon, Chris Guerrero, Michelle Fulk-Vondran, Doug Fasick, Kyle Winling, Eric Steinman, Chris Carmichael, Mike Kiester, Blake Nelson, Brandon Almas, Dawn Ritchie, Dan Baisden, Nick Jarrell, Zach Schortgen and Abigail Welch.

1. Approval of Board of Public Works Minutes for the week of July 11, 2023.

<b>RESULT:</b>	<b>APPROVED [2 TO 0]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Gunawardena, Guerrero
<b>ABSTAIN:</b>	Menon

2. Approval of Resolution #110-7-18-23-1, Intergovernmental property transfer of 2000 Lower Huntington Rd from the Redevelopment Commission to the City of Fort Wayne.

Discussion by Chris Carmichael.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

3. Approval of Amendment #1 to Resolution #109-11-8-22-3, to Terminate the Purchase Agreement between the City of Fort Wayne Board of Public Works and Bluestone Single Tenant Properties for the Sale of property located at 1103 East Coliseum Blvd in the amount of \$3,350,000.00.

Discussion by Chris Carmichael.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

4. Approval of Improvement Resolution #110-7-18-23-2, High St Sidewalks.

Discussion by Dan Baisden.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of Professional Services Agreement between the City of Fort Wayne and CESO for preparation of documents for an INDOT Limited Access Right of Way Break for property located at Coliseum Blvd and Parnell Ave. Compensation for services shall not exceed \$35,700.00.

Discussion by Kyle Winling.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of Interlocal Agreement between the City of Fort Wayne and Allen County Highway Department for traffic signal maintenance in the amounts set forth in the contract. This contract is for 3 years and is a continuation of the existing signal maintenance agreement which expires in 2023.

Discussion by Kyle Winling.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of Interlocal agreement between the City of Fort Wayne and Town of Hometown for traffic signal maintenance in the amounts set forth in the contract. This contract is for 3 years and is a continuation of the existing signal maintenance agreement which expires in 2023.

Discussion by Kyle Winling.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of Professional Services Agreement between the City of Fort Wayne and APEX Consulting for Preliminary Engineering Services WO #0278R, Northeast Trail from St Joe Center Rd to North of Bridlewood Dr. Compensation for services performed shall not exceed \$78,440.00.

Discussion by Dawn Ritchie.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of Amendment #1 for the Interlocal Agreement between the City of Fort Wayne and Leo-Cedarville Regional Sewer District for Sewer Services in the Fort Wayne Territory.

Discussion by Brandon Almas.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of Professional Services Agreements between the City of Fort Wayne and 7NT Engineering, A&Z Engineering, DLZ Indiana, GAI Consultants, Jacobs Engineering, and VS Engineering for Construction Inspection Services. Compensation for services performed on an annual basis will be in excess of \$100,000.00 per firm.

Discussion by Mike Kiester.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of a Three-Year Professional Services Agreement between the City of Fort Wayne and Isle Inc. to provide Technology Utility Evaluation & Support services for emerging water and wastewater technologies. Compensation per year for services performed shall not exceed \$20,350.00 for a total of \$61,050.00.

Discussion by Doug Fasick.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- Approval of Professional Services Agreement between the City of Fort Wayne and Baker Tilly for Municipal Advisory Services for the Water Utility. Compensation for services performed shall not exceed \$90,000.00.

Discussion by Blake Nelson.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

13. Approval of Professional Services Agreement between the City of Fort Wayne and Catalyst LLC for Advisement, Representation, and Coordination. Compensation for services performed shall not exceed \$65,000.00.

Discussion by Blake Nelson.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

14. Approval of Service Agreement between ConvergeOne and City of Fort Wayne Utilities for Smoke, a survey tool used only in Customer Support. Compensation for services performed shall not exceed \$9,100.00.

Discussion by Abigail Welch.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

15. Approval of Water Contract #2022-W-0079, Shadowood Lakes Section I between the City of Fort Wayne and Springmill Woods Development to construct a local water system. This project is privately and publicly funded and located outside the City. Contract value is \$294,452.01.

Discussion by Eric Steinman.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

16. Approval of Change Order #1 & Final between the City of Fort Wayne and Specialties Company and acceptance of the work performed for Contract #0701P, 2022 Guardrail & Attenuator Package B, upon the recommendation of Right of Way. The final change order decreases the original contract price by \$14,063.75 to a final contract price of \$130,936.25 and extends the completion date by 96 days.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

17. Approval of recommendation from Transportation Engineering to award Resolution #0676D, Alley North/South: West Branning Ave, Lexington Ave, South Harrison St, and Webster St to Key Concrete in the amount of \$63,540.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

18. Approval of recommendation from Transportation Engineering to award Resolution #0696D, Alley North/South: East Suttentfield St, East Pontiac St, Caroline St, and Lafayette St to Key Concrete in the amount of \$87,320.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

19. Approval of recommendation from Transportation Engineering to award Resolution #0704D, Alley North/South: Richardsville Ave, Baxter St, Warsaw St, and Avondale Dr to Key Concrete in the amount of \$66,451.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

20. Approval of recommendation from Transportation Engineering to award Resolution #0737B, Swinney Ave Brick Street Repair to Key Concrete in the amount of \$272,845.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

21. Approval of recommendation from Traffic Engineering to award Resolution #0742T, Bluffton Corridor Signal Upgrades to Shambaugh & Son in the amount of \$89,425.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

22. Approval of Change Order #1 between the City of Fort Wayne and S&S Directional Boring for Contract #76825, Rothman Siphon Additional Barrel. This change order decreases the original contract price by \$641,060.00 to a contract price of \$694,205.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

23. Approval of Owner-Contractor Agreement #0738B, Brick Alley North/South: West Taber St, West Suttentfield St, Webster St, and Hoagland Ave between the City of Fort Wayne and Key Concrete in the amount of \$120,849.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

24. Approval of Encroachment License Agreement between the City of Fort Wayne and Eastland Gardens Community for an entrance sign located at 2801 East Tillman. Right-of-Way has reviewed this agreement and requests approval.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

25. Approval of Civil City Accounting Claims in the amount of \$7,313,086.43 for the week of July 18, 2023.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

26. Approval of City Utilities Accounting Claims in the amount of \$2,086,951.28 for the week of July 18, 2023.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

**New Business**

Introduction of CU Interns

**Meeting adjourned at 12:25 PM.**

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Shan Gunawardena, Chair

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Kumar Menon, Member

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Chris Guerrero, Member

ATTEST: \_\_\_\_\_  
Michelle Fulk-Vondran, Clerk

Date: \_\_\_\_\_