



**CITY OF FORT WAYNE  
BOARD OF PUBLIC WORKS**

**ROOM 035 – COUNCIL CHAMBERS**

**MINUTES • AUGUST 8, 2023, 12:00 P.M.**

**SHAN GUNAWARDENA, CHAIR \* KUMAR MENON, MEMBER \* CHRIS GUERRERO, MEMBER  
MICHELLE FULK-VONDRAN, CLERK**

**Present:** Shan Gunawardena, Kumar Menon, Chris Guerrero, Matthew Wirtz, Michelle Fulk-Vondran, Pat Dooley, Zak Katter, Matt Ramsay, Ben Groeneweg, Khylei Myers, Nathan Baggett, Ashley Faurote, Blake Nelson, Matthew Konicek, Nick Jarrell, Michelle Peterson and Zach Helvie.

1. Approval of Board of Public Works Minutes for the week of August 1, 2023.

<b>RESULT:</b>	<b>APPROVED [2 TO 0]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSTAIN:</b>	Guerrero

2. Approval of Improvement Resolution #0573C, Wild Meadow Concrete Street Repair Phase I.

Discussion by Matt Ramsay.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

3. Approval of Improvement Resolution #0679C, Windsor Woods Concrete Street Repairs.

Discussion by Matt Ramsay.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

4. Approval of Improvement Resolution #0808L, Hamilton Ave Street Lighting Improvements.

Discussion by Pat Dooley.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

- 5. Approval of Improvement Resolution #67307, Oak Creek and Dupont Estates Master Meter Installation.

Discussion by Matt Konicek.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

- 6. Approval of Improvement Resolution #77127, 2023 Sewer Open Cut #1.

Discussion by Khylei Myers.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

- 7. Approval of Improvement Resolution # 110-8-8-23-1 for an update to the City Utilities Design Standards Manual.

Discussion by Nathan Baggett.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

- 8. Approval of Professional Services Agreement between the City of Fort Wayne and DLZ Indiana for WO #77026, Northwest Planning Area Phase II. Compensation for services performed shall not exceed \$60,000.00.

Discussion by Nathan Baggett.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

- 9. Approval of Professional Services Agreement between the City of Fort Wayne and BakerTilly for an IRA Scope Agreement. Compensation for services performed shall not exceed \$50,000.00.

Discussion by Blake Nelson.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

10. Approval of Professional Services Agreement between the City of Fort Wayne and A&Z Engineering, Apex Consulting and Surveying and Patriot Engineering and Environmental for On Call SWP3 Inspection Services. Compensation for services performed shall not exceed \$90,000.00 per firm.

Discussion by Nathan Baggett.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

11. Approval of Services Agreement between the City of Fort Wayne and Denali Water Solutions for WO #77215, Digester Cleaning and Mixer Inspection.

Discussion by Zak Katter.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

12. Approval of Professional Services Agreement between the City of Fort Wayne and Developing Leaders for Process Design Support Services. Compensation for services performed shall be a not to exceed amount of \$24,750.00.

Discussion by Ben Groeneweg.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

13. Approval of Amendment #2 to Professional Services Agreement between the City of Fort Wayne and Arcadis for Organizational Design Support Services. Compensation for services performed shall be increased by \$36,958.00, bringing the total fee to \$99,458.00.

Discussion by Ben Groeneweg.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

14. Approval of Special Street Permit for Roosevelt Reserve Phase I between the City of Fort Wayne and Roosevelt Land Development to construct the following streets: Starks Blvd, Zakawan Lane, and Coates Dr.

Discussion by Matt Ramsay.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

15. Approval of Change Order #1 & Final between the City of Fort Wayne and Sunflower Lawn & Landscaping for Resolution #0717P, 2023 Tree Removal Package. This change order increases the original contract price by \$6,496.00 to a final contract price of \$146,496.00.

Discussion by Nick Jarrell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

16. Approval of Sanitary Sewer Contract #2023-S-0045, 1510 Fairfield Ave between the City of Fort Wayne and Vision Property Group to construct a local sanitary sewer system. This project is privately funded and located inside the City. Contract value is \$61,215.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

17. Approval of recommendation from Transportation Engineering to award Resolution #0806D, Alley East/West: Madison St, East Lewis St, Francis St, and South Hanna St to Key Concrete in the amount of \$32,731.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

18. Approval of recommendation from Community Development to award Resolution #110-7-18-23-2, High Street Sidewalks to Key Concrete in the amount of \$234,300.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

19. Approval of Owner-Contractor Agreement 0658D, Alley East/West: Rivermet Ave, Lake Ave, Oneida St, and Dearborn St between the City of Fort Wayne and Milestone Contractors in the amount of \$84,745.61.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

20. Approval of Owner-Contractor Agreement #0742T, Bluffton Corridor Signal Upgrades between the City of Fort Wayne and Shambaugh & Son in the amount of \$89,425.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

21. Approval of Owner-Contractor Agreement #0770T, Anthony Blvd and McKinnie Ave Signal Upgrade between the City of Fort Wayne and Michiana Contracting in the amount of \$199,550.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

22. Approval of Owner-Contractor Agreement #77117, Coldwater Rd Septic Elimination between the City of Fort Wayne and S&S Directional Boring in the amount of \$258,230.00.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

23. Approval of City Utilities Payroll Claims in the net amount of \$688,627.15 for the pay period ending July 29, 2023.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

24. Approval of City Utilities Accounting Claims in the amount of \$49,424,452.88 for the week of August 8, 2023.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

**Meeting adjourned at 12:15 PM.**

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 Shan Gunawardena, Chair

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 Kumar Menon, Member

\_\_\_\_\_  
 Chris Guerrero, Member

ATTEST: \_\_\_\_\_  
 Michelle Fulk-Vondran, Clerk

Date: \_\_\_\_\_