

LAW DEPARTMENT

Mission Statement

The purpose of the Law Department is to manage the legal affairs of the City by providing legal advice/assistance to the officers, departments, boards, commissions, and other agencies of the City to comply with all City, state and federal regulations. The Law Department drafts ordinances and other legal documents for the City and its various departments. This department prosecutes violators of City ordinances and supervises and directs all litigation in which the City has an interest. Additionally, the Law Department provides labor relations services in connection with collective bargaining matters for Civil City and City Utilities.

Goals and Objectives

To provide efficient, cost effective and timely legal services through an appropriate mix of full-time attorneys and outside counsel. The department will be active in early decision making situations to limit or reduce the potential for avoidable or unnecessary litigation. The law department will apply a business-like risk analysis to pending or threatened litigation.

LAW
 Dept # 0009
 2011 BUDGET COMPARISON

	2009 ACTUAL	2010 ACTUAL THRU 30-Jun-2010	2010 REVISED BUDGET	2011 SUBMITTED	\$ INCREASE (DECREASE) FROM 2010 APPR	% CHANGE FROM 2010 APPR TO 2011
5111 TOTAL WAGES	253,097		272,689	275,895	3,206	1.18%
5131 PERF - EMPLOYERS SHARE	18,349		19,770	23,451	3,681	
5132 FICA	18,917		20,861	21,106	245	
5134 LIFE MEDICAL & HEALTH INSURAN	36,000		39,600	40,800	1,200	
5136 UNEMPLOYMENT COMPENSATION	270		273	276	3	
5137 WORKERS COMP INSURANCE	216		316	327	11	
513A PERF - EMPLOYEES/PD BY CITY	7,593		8,181	8,277	96	
513R RETIREES HEALTH INSURANCE	18,000		19,800	20,400	600	
Total 5100	\$352,443	\$161,153	\$381,490	\$390,532	\$9,042	2.37%
5212 STATIONERY & PRINTED FORMS	507		230	230	-	
5213 COMPUTER SUPPLIES	-		150	150	-	
5219 OTHER OFFICE SUPPLIES	1,443		896	896	-	
5263 OTHER EQUIPMENT REPAIR PARTS	-		200	200	-	
5299 OTHER MATERIALS & SUPPLIES	-		100	100	-	
Total 5200	\$1,950	\$1,115	\$1,576	\$1,576	\$-	0.00%
5311 LEGAL SERVICES	102,309		89,840	89,840	-	
531K SEMINAR FEES	1,480		2,055	2,055	-	
5322 POSTAGE	4,129		2,980	2,980	-	
5323 TELEPHONE & TELEGRAPH	941		960	960	-	
5324 TRAVEL EXPENSES	732		1,560	1,560	-	
5326 MILEAGE	994		975	975	-	
532C CELL PHONE	(1)		-	-	-	
532L LONG DISTANCE CHARGES	79		60	60	-	
5342 LIABILITY INSURANCE	225		1,070	855	(215)	
5363 CONTRACTED OTHER EQUIPMT REPAI	-		300	300	-	
5369 CONTRACTED SERVICE	1,223		3,000	3,120	120	
5374 OTHER EQUIPMENT RENTAL	449		879	3,951	3,072	
5391 SUBSCRIPTIONS AND DUES	7,780		7,242	7,842	600	
5399 OTHER SERVICES AND CHARGES	610		300	300	-	
Total 5300	\$120,950	\$65,431	\$111,221	\$114,798	\$3,577	3.22%
Total 5400	\$-	\$-	\$-	\$-	\$-	
Total	\$475,343	\$227,699	\$494,287	\$506,906	\$12,619	2.55%