

# PARENT PACKET



Thank you for registering your child for Pet Explorer Summer Camp at Fort Wayne Animal Care & Control! Your child will have a wonderful time making new friends, meeting shelter pets and helping animals! Please review the information in this packet so you can feel prepared and confident while your child is spending a week with us!

**1. Camp Overview**

**2. Camp Communicable Disease Plan**

**3. Camp Rules and Expectations**

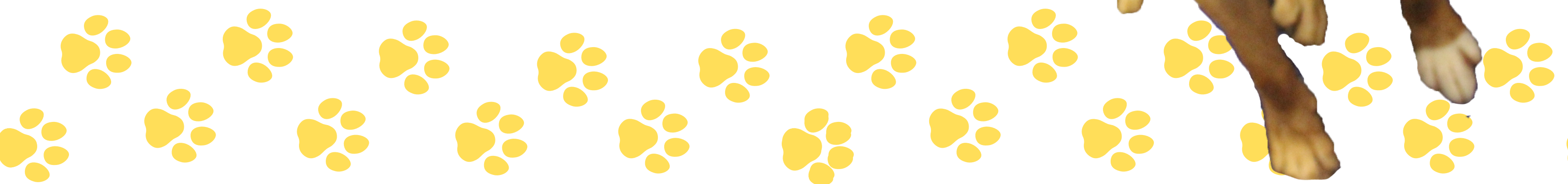
**4. Camp Disciplinary Actions**

**5. What to Bring**

**6. Medicine Protocols**

**7. Drop Off/Pick Up**

**8. Contacts**



# 1. CAMP OVERVIEW



## WHAT

Pet Explorers Day Camp is a 5 day camp at Fort Wayne Animal Care & Control. It's our goal to foster friendships, empower children to help animals in need and promote empathy and compassion toward both animals and people.

## WHERE

Fort Wayne Animal Care & Control  
3020 Hillegas Road  
Fort Wayne, IN 46808



## WHEN

This year we are hosting SIX weeks of summer camp. Please review your registration to ensure you come to the correct week of camp.

All camps run from 9 a.m. - 3 p.m. each day of camp. **Doors will open each morning of camp at 8:50 a.m. A camp counselor will be standing out front checking in campers when the room is ready.**

## MEET YOUR CAMP COUNSELORS

Camp Director and Lead Counselor - Holly Pasquinelli

Camp Counselor- Delaney Atkinson

Teen Buddies - Each week of camp will have a team of teens (ages 13-17) assisting camp counselors.

All staff camp counselors have completed CPR and First Aid training as well as hours of camp training!

# 1. CAMP OVERVIEW



## ACTIVITIES

Your child will be participating in a variety of activities, games, crafts and animal interactions during their week with us. We will be both inside and outside throughout the day!

## ANIMAL INTERACTIONS

We understand that most of the campers are here for the animals! We try to provide TWO animal interaction periods each day of camp, but cannot make any guarantees. During some interactions campers may meet a variety of animals or just one. Each animal we meet has gone through our adoption behavior testing and has been deemed safe to meet. While we want the campers to have a wonderful time we also take into consideration the animal and their stress levels and will not force interactions if the animal is showing signs of fear or stress. Our pool of adoption animals is always changing and on some days we may have a very limited number of animals in adoptions. We have many guest speakers throughout the week with AWESOME pet ambassadors for campers to meet too!



# 2. COMMUNICABLE DISEASE PLAN



## PRIOR TO CAMP

All camp staff will monitor their health in the weeks and days leading up to each session of camp. Parents/legal guardians are asked to monitor the health of their child/children in the weeks and days leading up to camp as well.

**Campers are asked to stay home if they have recently had an illness with fever, a new cough, or diarrhea or are not feeling well.**

## HYGIENE & DISINFECTION PROTOCOLS

Camp staff and Teen Buddies will regularly have breaks for campers to wash their hands after animal interactions and before snack and meal times.

Camp equipment will regularly be cleaned as well.



# 3. CAMP RULES & EXPECTATIONS



## CAMP RULES

**Please review these with your children before coming to camp!**

- Listen to each other and the camp counselors!
- Be respectful of each other and the animals.
- Be respectful of the shelter.
- Everyone travels in groups of at least 3 at ALL times!
- Do not approach, follow, or obey anyone that is not YOUR parent or a counselor/staff! FWACC is open to the public; please stay with your group!
- Campers **MUST** wear their name tags every day in some way so that it's visible from afar and to help us identify our campers from other children visiting the shelter.
- Hitting, pushing, bullying, and/or cursing will not be tolerated.



# 4. CAMP DISCIPLINARY ACTIONS



## CAMP DISCIPLINARY POLICY

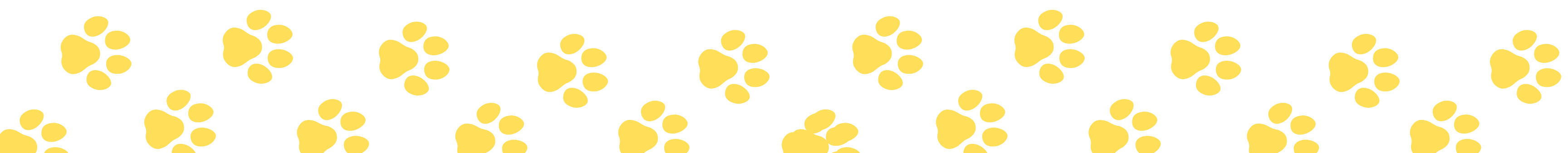
- Campers are will treat every person and animal with respect!
- Consistent and clear rules are established for the safety of the campers and animals.
- Staff members encourage children to solve problems rather than imposing solutions and help children to recognize and respect one another's feelings.
- Counselors encourage pro social behavior such as cooperation, helping, taking turns and constructive verbal communication to solve problems. The goal is to help children internalize rules and become self directed in their behavior
- FWACC reserves the right to dismiss a child for consistent behavior that makes it difficult or impossible for the staff to meet his/her needs and/or the needs of other children in the group.
- This will occur without a refund (or portion thereof) or credit towards a future program. This will occur only after parent/staff discussion has occurred.

# 4. CAMP DISCIPLINARY ACTIONS



## CAMP DISCIPLINARY STAFF ACTIONS

- Staff will redirect the camper to more appropriate behavior
- If inappropriate behavior continues, the camper will be reminded of behavior guidelines and camp rules, and the camper will be asked to decide on action steps to correct his/her behavior
- If a child's behavior still does not meet expectations and is affecting the experience of other campers, his/her parents will be contacted by the camp supervisor.
- If inappropriate behavior continues, as a final action step the camper may be dismissed from camp



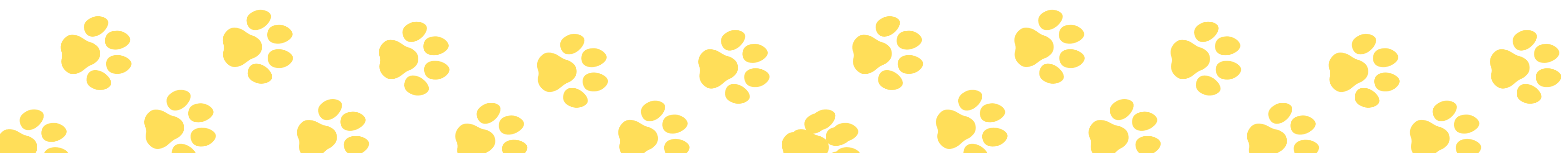
# 4. CAMP DISCIPLINARY ACTIONS



---

## EXAMPLES OF UNACCEPTABLE BEHAVIOR

- Refusing to follow behavior guidelines or camp rules
- Using profanity, vulgarity or obscenity
- Stealing or damaging property (personal or camp property)
- Refusal to participate in activities or cooperate with staff
- Disrupting a program
- Leaving a program without permission
- Endangering the health and safety of children, animals and/or staff
- Teasing , making fun or bullying of other campers or staff
- Fighting of any kind



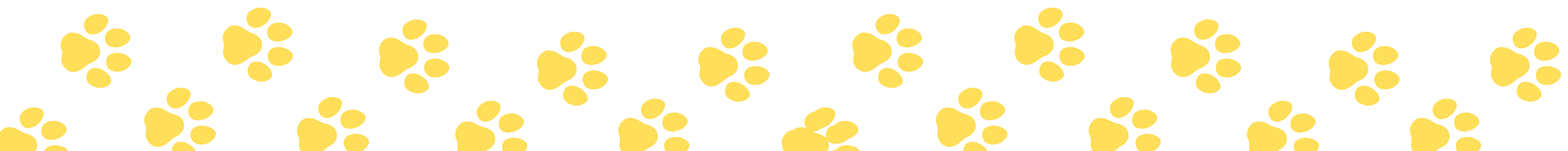


# 5. WHAT TO BRING



## SUPPLY LIST

- Please bring all supplies on Monday! They may be left at the shelter (secured) or brought daily.
- Closed toed shoes must be worn every day
- Water bottle or canteen
- **Non perishable lunch** (you will be notified if your camper should bring a nut-free lunch the week of their camp)
- **Snack** (We will provide one snack each day)
- Sunscreen
- Insect repellent
- Dry change of clothes (in case of rain)
- Any necessary medications with detailed instructions (must complete medication form prior to the start of camp)



# 6. MEDICATION PROTOCOLS



## MEDICAL PROTOCOL

- If your child has a food or environmental allergy please indicate it on their medical form during registration
- If your child will be taking ANY medication during camp you must complete either an OTC med or prescription med form and give to the camp supervisor
- All medications must be in their original packaging with the campers name clearly marked on it



# 7. DROP OFF/PICK UP



---

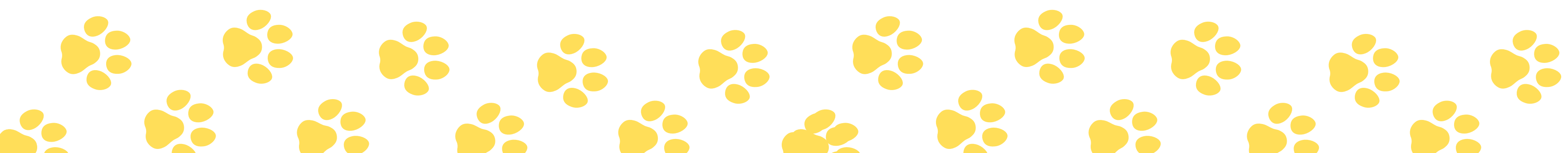
## DROP OFF

Doors will open at 8:50 each day of camp. Parents can drive up to the adoption doors to drop off. On the first day of camp parents are welcome to accompany their child inside the building to get settled in - we know this can be difficult for them if this is their first summer camp!

Only people listed on your camp emergency contact information will be eligible to pick-up campers. If someone outside of that list will be picking up please provide a written note to the camp director at drop off with that person's contact information.

## PICK UP

Parents will have the option to come walk up to the building or drive up for pick-up. A staff member will be out front with a radio to notify your camper to come out front. Due to recent changes at the shelter, families will not be permitted to walk around the adoption center to view animals at pick-up.



# 8. CONTACTS



If you need to speak to a camp counselor or the camp director DURING camp please contact the front office at the number below and they will locate the appropriate person for you. Camp staff will have very limited access to their email during camp. If you need to notify camp that your child will be LATE please text the camp director.

**Holly Pasquinelli - Camp Director**  
**[holly.pasquinelli@cityoffortwayne.org](mailto:holly.pasquinelli@cityoffortwayne.org)**  
**Office: 260-427-5508**  
**Cell : 765-729-3323**

**\*Text/call Holly if your camper is going to be late\***  
**If you are running late without notifying camp staff please ring the doorbell to the left of the adoption doors near the ground and staff will let your camper inside.**

**Main Office**  
**260-427-1244 Option 1**

**\*Use this number if you need to contact camp staff DURING camp**

**Education Staff**  
**260-427-2590**  
**[educationhelp@cityoffortwayne.org](mailto:educationhelp@cityoffortwayne.org)**

**\*Use for non-urgent questions\***

