



**CITY OF FORT WAYNE  
BOARD OF PUBLIC WORKS  
ROOM 035 – COUNCIL CHAMBERS**

**MINUTES • FEBRUARY 11, 2025, 12:00 P.M.**

**SHAN GUNAWARDENA, CHAIR \* KUMAR MENON, MEMBER \* CHRIS GUERRERO, MEMBER  
MICHELLE FULK-VONDRAN, CLERK**

**Present:** Shan Gunawardena, Chris Guerrero, Matthew Wirtz, Michelle Fulk-Vondran, Ron Sheppard, Zach Schortgen, Chris Ravenscroft, Christian Harmeyer, Brian Kiess and Hannah Allen.

1. Approval of Board of Public Works Minutes for the week of February 4, 2025.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

2. Approval of Resolution #0758D, Alley East/West: Wilt St, Lavina St, Van Buren St and Jackson St.

Discussion by Brian Kiess.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

3. Approval of Professional Services Agreement between the City of Fort Wayne and CDM Smith for WO #77450, Wastewater & Biosolids Resiliency Evaluation & Planning Program Management. Compensation for services performed shall not exceed \$1,748,020.00.

Discussion by Zach Schortgen.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

- Approval of Professional Services Agreement between the City of Fort Wayne and AECOM Technical Services for WO #77450, Wastewater & Biosolids Resiliency Evaluation & Planning Sampling & Analysis. Compensation for services performed shall not exceed \$682,714.00.

Discussion by Zach Schortgen.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

- Approval of Professional Services Agreement between the City of Fort Wayne and Arcadis for WO #77450, Wastewater & Biosolids Resiliency Evaluation & Planning Biosolids Processing. Compensation for services performed shall not exceed \$615,650.00.

Discussion by Zach Schortgen.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

- Approval of Professional Services Agreement between the City of Fort Wayne and Black & Veatch for WO #77450, Wastewater & Biosolids Resiliency Evaluation & Planning Wastewater Treatment. Compensation for services performed shall not exceed \$458,736.00.

Discussion by Zach Schortgen.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

- 7. Approval of Services Agreement between the City of Fort Wayne and Shambaugh & Son for WO #77301, 3RPORT Power, Controls and Communication. Compensation for services performed shall not exceed \$98,000.00.

Discussion by Chris Ravenscroft.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

- 8. Approval of Purchase Agreement between the City of Fort Wayne and Utility Supply for purchase of one and half inch and two-inch water meters. Compensation shall not exceed \$206,285.20.

Discussion by Matthew Wirtz.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

- 9. Approval of Purchase Agreement between the City of Fort Wayne and Ferguson Enterprises for purchase or large water meter from three-inch to ten-inch. Compensation shall not exceed \$219,556.00.

Discussion by Matthew Wirtz.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

- 10. Approval of Professional Services Agreement between the City of Fort Wayne and Quandt Consulting for Cedar Creek Education and Outreach services. Compensation for services performed shall be \$4,500.00.

Discussion by Hannah Allen.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

11. Recommendation from Transportation Engineering to reject all bids for Resolution #0651A, Paulding Rd Improvements.

Discussion by Christian Harmeyer.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

12. Approval of Encroachment License Agreement between the City of Fort Wayne and Sweet Real Estate - City Center for projecting sign located at 248 Main St. Right-of-Way has reviewed this agreement and requests approval.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

13. Approval of Encroachment License Agreement between the City of Fort Wayne and Ducky's for blade sign located at 249 Pearl St. Right-of-Way has reviewed this agreement and requests approval.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

14. Acceptance of the work performed by Fox Contractors for Contract #2024-S-0352, Shadowood Lakes Section II upon the recommendation from City Utilities Engineering as an integral part of the City's sanitary sewer system.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

15. Acceptance of the work performed by Pyramid Excavating for Contract #2023-W-0466, 14431 Illinois Rd upon the recommendation from City Utilities Engineering as an integral part of the City’s water distribution system.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

16. Acceptance of the work performed by Pyramid Excavating for Contract #2023-W-0514, Landin Parke Section III, Phase 1 & Section IV Phase 1 upon the recommendation from City Utilities Engineering as an integral part of the City’s water distribution system.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

17. Acceptance of the work performed by Fox Contractors for Contract #2023-W-0501, Oaklynn Reserve Section I upon the recommendation from City Utilities Engineering as an integral part of the City’s water distribution system.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

18. Acceptance of the work performed by Fox Contractors for Contract #2024-W-0158, Cypress Pointe Section V upon the recommendation from City Utilities Engineering as an integral part of the City’s water distribution system.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

19. Approval of City Utilities Accounting Claims in the amount of \$3,387,586.71 for the week of February 11, 2025.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

20. Approval of Civil City Accounting Claims in the amount of \$4,960,503.88 for the week of February 11, 2025.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Chris Guerrero, Board Member |
| <b>SECONDER:</b> | Shan Gunawardena, Chairman   |
| <b>AYES:</b>     | Gunawardena, Guerrero        |
| <b>ABSENT:</b>   | Menon                        |

**Meeting adjourned at 12:12 PM.**

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Shan Gunawardena, Chair

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Kumar Menon, Member

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Chris Guerrero, Member

ATTEST: \_\_\_\_\_  
Michelle Fulk-Vondran, Clerk

Date: \_\_\_\_\_