



**City Utilities
Design Standards
Manual**

Exhibit GR4-1
City Utilities Permits
Administered by Development Services

Created: June 2012

Revised:

PERMIT	WHEN REQUIRED	SUBMITTAL REQUIREMENTS
Storm Water Pollution Prevention Plan (SWPPP)	Grading, demolition and/or construction, separately or together, where land disturbing activity will be in excess of statutory minimums.	Application to City Utilities Development Services, by project owner and project engineer or registered land surveyor.
Water Service Tap Sanitary Sewer Service Tap	Any new service connection to a City water or sanitary sewer main. Fees apply.	Application to City Utilities Development Services, by property owner or contractor.
Water Service Temporary Disconnect	Building demolition where service will be used for future building. Fees apply.	Application to City Utilities Development Services, by property owner or contractor.
Water Service Permanent Disconnect	Building demolition where service will not be used for future building. Fees apply.	Application to City Utilities Development Services, by property owner or contractor.
Sanitary Sewer Service Disconnect	Building demolition where service will or will not be used for future building. Work must be performed by City-licensed sanitary sewer contractor. Fees apply.	Application to City Utilities Development Services, by property owner or contractor.
Special Use	New sanitary sewer or storm sewer connection to a manhole, inlet or catch basin on a City sanitary, storm or combination sewer. Work must be performed by City-licensed sewer contractor. Fees apply.	Application to City Utilities Development Services, by property owner or contractor. Permit must be signed by contractor.
Industrial Pretreatment	When a discharge to the City's wastewater system may contain toxins in excess of the limits specified in Ft. Wayne Code of Ordinances § 51.033. Fees apply.	Application to City Utilities Development Services, by project owner.
Sanitary Sewer Main Construction	Local permit in lieu of IDEM permit for construction of public or private sanitary sewer main ≥ 2 in. dia. Fees apply.	Application to City Utilities Development Services, by licensed engineer.
Water Main Construction	Construction of public water main. Fees apply.	Application to City Utilities Development Services, by licensed engineer. Notice of Intent to IDEM.