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## **Statement/Mission**

In 1990, the Federal Government enacted the Americans with Disabilities Act ("ADA"). The City of Fort Wayne, Indiana recognizes its legal obligation to comply with Title II of the ADA and hereby establishes a transition plan to ensure compliance of this federal law, rules and regulations. Therefore the City of Fort Wayne will identify barriers that exist and state how and when the barriers are to be removed by providing a means to address complaints of discrimination, by encouraging public input to assess, address and meet access needs, and by establishing periodic reviews of the plan to monitor progress and compliance. The purpose of the Plan is to ensure that the citizens of Fort Wayne are provided full access to the City of Fort Wayne programs, services and activities in a timely manner. The City of Fort Wayne elected officials and staff believe the ability to accommodate disabled persons is essential to good customer service, the quality of life of Fort Wayne residents seek to enjoy and to effective governance. Title II of the ADA requires that each of the City of Fort Wayne services, programs and activities, when viewed in their entirety, be readily accessible and usable by individuals with disabilities.

## **Non-Discrimination Notice**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Fort Wayne will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** the City of Fort Wayne does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

**Effective Communication:** the City of Fort Wayne will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Fort Wayne programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** the City of Fort Wayne will make all reasonable modifications to policies and programs to ensure that people

with disabilities have an equal opportunity to enjoy all of its programs, services and activities. For example, individuals with service animals are welcome in the City of Fort Wayne offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Fort Wayne, should contact the of Heather Van Wagner, the ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Fort Wayne to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Fort Wayne is not accessible to persons with disabilities should be directed to Heather Van Wagner, ADA Coordinator.

The City of Fort Wayne will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

### **Designation of an ADA Coordinator**

On June 29, 2018 Mayor Thomas Henry appointed Heather Van Wagner as the American Disability Act Coordinator for the City of Fort Wayne.

Heather Van Wagner holds such position concurrently with her appointment as the Director of Risk Management and is responsible for overseeing compliance with the ADA.

Heather Van Wagner  
ADA Coordinator and Director of Risk Management  
Citizens Square  
200 East Berry Street, Suite 470  
Fort Wayne, IN 46805  
260-427-1176  
[Heather.VanWagner@cityoffortwayne.org](mailto:Heather.VanWagner@cityoffortwayne.org)

**The City of Fort Wayne, Indiana  
Grievance Procedure under  
The Americans with Disabilities Act**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Fort Wayne. The City of Fort Wayne Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Heather Van Wagner  
ADA Coordinator and Director of Risk Management  
Citizens Square  
200 East Berry Street, Suite 470  
Fort Wayne, IN 46805  
260-427-1176  
[Heather.VanWagner@cityoffortwayne.org](mailto:Heather.VanWagner@cityoffortwayne.org)

Heather Van Wagner or the appropriate departmental designee will, in a timely manner, respond in writing, and where appropriate, in a format accessible to the complainant, such as large print or audio tape. The response will explain the position of the City of Fort Wayne and offer options for substantive resolution of the complaint.

If the response by Heather Van Wagner or her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to Carol Helton, City Attorney or her designee.

Within 15 calendar days after receipt of the appeal, the Carol Helton, City Attorney or her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Heather Van Wagner or her designee, appeals to the City Attorney or her designee, and responses from these two offices will be retained by the City of Fort Wayne Risk Management Department.

### **Design Standards-Sidewalks**

**Sidewalks:** Sidewalk curbs constructed as part of planned development, sidewalk curbs replaced by or for the City of Fort Wayne, or sidewalk curbs replaced by or for a property owner through the City of Fort Wayne match funding program shall be constructed in accordance with the PROWAG (Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way) regulations and standards.

**Buildings:** Any City of Fort Wayne owned buildings that are constructed, remodeled or updated shall be constructed in accordance with the most current ADAAG (Accessibility Guidelines for Buildings and Facilities) regulations and standards.

### **Public Involvement Opportunities**

The general public is encouraged to participate in identifying needs or barriers to accessibility. This may be done by contacting the ADA Coordinator.

Heather Van Wagner  
ADA Coordinator and Director of Risk Management  
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A draft of the City of Fort Wayne Transition Plan is available on the website for public comment. The Transition Plan will also be available in the following City of Fort Wayne office for viewing, Human Resources. Anyone that would like to comment on the Transition Plan can submit their comments in this office, on the website or can contact the ADA Coordinator.

After the City of Fort Wayne Transition Plan has been adopted it will be posted on the City of Fort Wayne website. It will also be available in the following City of Fort Wayne office for viewing, Human Resources.

### **Inventory**

The City of Fort Wayne has divided the collection of inventory among different departments. Below is the list of coordinators for the departments for the City of Fort Wayne.

| <b>City Coordinators</b>                                | <b>Name</b>        | <b>Phone #</b> | <b>Email</b>   |
|---|--------------------|----------------|--|
| ADA Coordinator   | Heather Van Wagner | 260-427-1176   | <a href="mailto:heather.vanwagner@cityoffortwayne.org">heather.vanwagner@cityoffortwayne.org</a> |
| Traffic Engineer/Metered Parking Spaces/Traffic Signals | Kyle Winling       | 260-427-2781   | <a href="mailto:kyle.winling@cityoffortwayne.org">kyle.winling@cityoffortwayne.org</a>           |
| Transportation Engineer/Curb Ramps/Sidewalks            | Matt Gray          | 260-427-1136   | <a href="mailto:matt.gray@cityoffortwayne.org">matt.gray@cityoffortwayne.org</a>                 |
| Greenway Mgr/trails                                     | Dawn Ritchie       | 260-427-6002   | <a href="mailto:dawn.ritchie@cityoffortwayne.org">dawn.ritchie@cityoffortwayne.org</a>           |
| Parks Department  | Steve Schumacher   | 260-427-6401   | <a href="mailto:steve.schumacher@cityoffortwayne.org">steve.schumacher@cityoffortwayne.org</a>   |
| City Buildings  | Barry Marquart     | 260-427-1457   | <a href="mailto:barry.marquart@cityoffortwayne.org">barry.marquart@cityoffortwayne.org</a>       |
| City Buildings/City Utilities Engineering               | Eric Ruppert       | 260-427-2148   | <a href="mailto:Eric.ruppert@cityoffortwayne.org">Eric.ruppert@cityoffortwayne.org</a>           |
| Transit/Citilink  | Ashley Pino        | 260-432-7368   | <a href="mailto:ajp@fwcitilink.com">ajp@fwcitilink.com</a>                                       |

Please see the appendices for the inventory/assessment of each department.

### **Funding & Scheduling**

The City of Fort Wayne will use multiple funding sources to repair, modify or reconstruct sidewalk and ramps and to modify or reconstruct buildings to meet current ADAAG and PROWAG standards. Each department responsible for sidewalk, ramps, trails and/or buildings is included in the appendices. Each department states their funding source and the amount of money that will be spent each year to become ADA compliant.

### **Review & Evaluation**

In January of each year the Mayor will meet with the ADA Coordinator to review the City of Fort Wayne’s efforts put forth the previous year to comply with the ADA and the implementation of the Transition Plan. At this time an update to the Transition Plan will be done. This shall include any adjustment to the number of sidewalks and ramps that are non-compliant, any changes to funding sources and changes to the schedule, if needed. The Mayor and ADA Coordinator shall review

the prioritization of repairs, modifications or replacement of sidewalks and curbs for the upcoming year. At this time they will also determine the number of sidewalks and curbs that can be brought into compliance with ADA standards (if different than previously stated in Transition Plan).

The review and evaluation will continue each January until all sidewalks and ramps are ADA compliant and the Transition Plan is completed.

## **Section 1**

**Sidewalks, Curb Ramps, Street Parking, and Traffic Signals**

**Transportation Engineering Services & Traffic Engineering  
Departments**

## **Transportation Engineering Services & Traffic Engineering Departments**

The Transportation Engineering Services Department and the Right of Way Department of the City of Fort Wayne are responsible for maintaining the following features that will require PROWAG compliance:

- Curb ramps
- Sidewalk

The Traffic Engineering Department of the City of Fort Wayne is responsible for maintaining the following features that will require PROWAG compliance:

- On street parking spaces (metered and unmetered)
- Traffic signals with pedestrian indications

The Transportation Engineering Services Department and the Right of Way Department will strive to ensure that all pedestrian facilities as identified above are accessible by all users with disabilities. The Departments will also promptly investigate any formal grievance filed according to the grievance procedures established by the City of Fort Wayne.

The Transportation Engineering Services Department and the Right of Way Department have prepared a Transition Plan that outlines the necessary steps to be fully compliant with the requirements of the Public Rights-of-Way Accessibility Guidelines (PROWAG) as well as Title II of the Americans with Disability Act Accessibility Guidelines (ADAAG). Evaluations of these facilities are being performed as described in the following.

### **Curb Ramps**

#### *Description*

In developing the transition plan for curb ramps, The Transportation Engineering Services Department and the Right of Way Department have taken a number of considerations into account. First, the plan recognizes the ADA provision that any curb ramp replacement/modification schedule give “priority to walkways servicing entities covered by the Act, including Federal, State and Local government offices and facilities, public transportation facilities, places of public accommodation, and employers, followed by walkways serving other areas”. Second, the plan reflects the requirements that the City install all needed curb ramps on all streets when they are resurfaced or other roadway improvements are made. Third, the plan reflects the City’s efforts to install curb ramps in a coordinated manner as expeditiously as

possible at all locations where public sidewalks cross curbs at street intersections.

The conditions of the curb ramps may be graded as follows to determine when curb ramps need updated:

- A - Curb ramp meets all PROWAG standards;
- B - Curb ramp exists however the detectable warning surface (DWS) is missing and/or color contrast is not provided. All slopes meet PROWAG standards;
- C - Curb ramp exists with or without (DWS) but slopes do not meet PROWAG standards;
- D - Curb ramp exists with or without DWS, slopes do not meet PROWAG standards and other obstructions exist that create tripping hazards;
- F - No curb ramp exists.

### *Current Status*

The statistics noted below are based on the best information available as of February 11<sup>th</sup>, 2022. However, the data on the actual condition of every City intersection is not yet complete and locations of entities covered by the Act may and do change. Accordingly, as additional information becomes available, the City will update the data to reflect the most current information.

The City of Fort Wayne contains approximately 4,467 street intersections with public sidewalks. Of these approximately 215 intersections (about 5%) are along State routes. Between calendar years 1992 and 2021, the City curbed all corners at approximately 2956 intersections. At the end of calendar year 2021, the City calculated that approximately 1511 intersections remained to be curbed.

### *Time Frame*

The City plans to spend approximately \$500,000 per year exclusively on curb ramp installations. Under current cost estimates, this will allow the City to curb ramp approximately 230 ramps per year for exclusive curb ramp installations. These do not include curb Ramps that will be improved as part of roadway projects. Based on the above, the time frame for full compliance would be approximately XX years.

### *Specifications*

Curb ramps installed by the City will be in accordance with City of Fort Wayne Transportation Engineering standards, except where site infeasibility

precludes the application of these standards defined under PROWAG or not feasible within safe engineering practice. Contracts with private contractors for the installation of public sidewalk curb ramps will specify that the work shall be done in accordance with such standards and PROWAG Section R407. The City of Fort Wayne's Street Engineering Standards for curb ramps is in compliance with PROWAG requirements.

### *Priorities*

In accordance with the provisions of the ADA Title II and the Department of Justice implementing regulations at 28 CFR Section 35.150(D)(2), the City has sought to install curb ramps at priority locations specified by the Act including State and Local government offices and facilities, transportation, places of public accommodation, and employers. The City has prioritized intersection curb ramps in each of the designated six Council Districts and the Central business District by first scheduling those adjacent to Government facilities with public programs and services, next scheduling those adjacent to public and known private schools, and then considering those known impaired mobility residences along accessible bus routes. The City has also prioritized corners at intersections where known utility work has altered the area. Further, the City has responded and continues to respond to individual requests through the Board of Public Works Petition program and Neighborhood Capital Improvement Survey. The City continues to increase funding in this area and will also continue to construct curb ramps on all street resurfacing projects, where needed, and street/sidewalk reconstruction projects. (not routine maintenance projects, i.e. pot hole filling, patching, spot repair).

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Email: [Nick.Jarrell@cityoffortwayne.org](mailto:Nick.Jarrell@cityoffortwayne.org)

## Sidewalk

### *Description*

In developing a transition plan for sidewalk, the City will utilize data from the Pavement Management System (PASER) to identify deficient areas. The PASER system is updated on a 1-3 year rotating basis and all sidewalk segments are inspected as part of the road right-of-way and rated based on the condition on a scale of 0 – 100 %. This rating is provided on the basis of what percentage of the segment of sidewalk that is being inspected is in poor condition (i.e., cracked, heaved, or otherwise does not meet PROWAG or ADAAG requirements). This rating system will be converted to a grading system as follows:

A - Sidewalk segments with less than 25% in poor condition;

B - Sidewalk segments with greater than or equal to 25% and less than 50% in poor condition;

C - Sidewalk segments with greater than or equal to 50% and less than 75% in poor condition;

F - Sidewalk segments with greater than or equal to 75% in poor condition.

### *Current Status*

The statistics noted below are based on the best information available as of February 11, 2022. Accordingly, as additional information becomes available, the City will update the data to reflect the most current information. The City of Fort Wayne contains approximately 652 miles of sidewalk. The following is a summary of the ratings of this sidewalk data:

A - 496 miles

B - 109 miles

C - 32 miles

F - 15 miles

A tabulated summary of the grades of the existing sidewalk:

| <b>SIDEWALKS</b> | <b>0-25</b>  | <b>25-50</b> | <b>50-75</b> | <b>75-100</b> | <b>Feet</b>  |
|------------------|--------------|--------------|--------------|---------------|--------------|
| Both sides       | 1,595,711.30 | 450,089.01   | 136,411.10   | 53,985.71     | 2,236,197.12 |
| NE side only     | 524,016.85   | 60,599.02    | 15,596.62    | 14,263.66     | 614,476.15   |
| SW side only     | 497,909.38   | 64,603.83    | 15,356.84    | 12,817.40     | 590,687.46   |
| Feet             | 2,617,637.53 | 575,291.86   | 167,364.56   | 81,066.76     | 3,441,360.72 |
| Miles            | 495.76       | 108.96       | 31.70        | 15.35         | 651.77       |
|                  | <b>A</b>     | <b>B</b>     | <b>C</b>     | <b>F</b>      |              |

### *Time Frame*

The City plans to spend approximately \$1,100,00 to 2,500,00 per year exclusively on sidewalk upgrades. Under current cost estimates, this will allow the City to upgrade approximately 15 miles of sidewalk per year. These do not include sidewalk that will be improved as part of roadway projects. The City also has a neighborhood sidewalk cross sharing program. Under this program, property owners can request for sidewalk upgrades along the frontage of their properties along residential streets and share in the costs of the improvements. These costs are typically broken down as 50% property owners and 50% City. The City continues to increase funding in this area. Based on the above, the time frame for full compliance would be approximately XX years.

### *Specifications*

Sidewalk installed by the City will be in accordance with City of Fort Wayne Transportation Engineering standards. Minimum sidewalk width is 5-feet if not adjacent to the curb and 6-feet when adjacent to the curb. Contracts with private contractors for the installation of public sidewalk will specify that the work shall be done in accordance with such standards and PROWAG Section R204. The City of Fort Wayne's Street Engineering Standards for sidewalk is in compliance with PROWAG requirements.

### *Priorities*

In accordance with the provisions of the ADA Title II and the Department of Justice implementing regulations at 28 CFR Section 35.150(D)(2), the City will upgrade sidewalk facilities at priority locations specified by the Act including State and Local government offices and facilities, transportation, places of public accommodation, and employers. The City will prioritize sidewalk improvements in each of the designated six Council Districts and the Central business District based on their conditions (i.e. sidewalk with poorest grades considered first) by first scheduling those adjacent to Government facilities with public programs and services, next scheduling those adjacent to public and known private schools, and then considering those known impaired mobility residences along accessible bus routes. The City will also prioritize sidewalk improvements where known utility work has altered the area. Further, the City has responded and continues to respond to individual requests through the Board of Public Works Petition program and Neighborhood Capital Improvement Survey. The City will also continue to upgrade sidewalk on all street reconstruction projects.

### *Contact*

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Nick Jarrell, Manager of Right of Way  
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Email: [Nick.Jarrell@cityoffortwayne.org](mailto:Nick.Jarrell@cityoffortwayne.org)

### **On Street Parking Spaces**

#### *Description*

In developing a transition plan for On Street Parking, all marked spaces in the public right-of-way (metered and un-metered) will be considered. These on street parking spaces are typically found in business districts and commercial areas. In residential areas on street parking is unmarked (i.e. undesignated spaces), and therefore not considered for ADA compliance. On these residential streets, the need for accessible parking is provided on an as-needed basis. Residents that require accessible parking are required to contact the Traffic Engineering Department and upon submittal of handicap sticker from the Bureau of Motor Vehicles or medical evidence of a disability, a designated space will be created in front of the property owner's residence or as close to it as possible.

#### *Current Status*

There are currently 837 on metered parking spaces. 824 are the downtown. 30 of these are off street. Of these, 8 are designated handicap spaces, and 0 are van accessible. The unmetered parking spaces in the business areas are still being inventoried. A tabulated summary of the metered parking spaces is provided in Appendix C.

#### *Time Frame*

We are currently in the process of mapping these spaces to show their geographic location in the business districts with respect to the block perimeters. Once this mapping is completed, the deficient areas will be identified. The installation of new accessible spaces that require only markings, signs and accessible meters will be performed by Traffic Operations personnel. Van accessible spaces that require sidewalk/curb turnouts will be installed under the City's Capital Improvement Program.

### *Specifications*

On street parking spaces shall be in accordance with the Section 3B.19 of the Manual on Uniform Traffic Control Devices (MUTCD) and PROWAG Section R214.

### *Priorities*

In accordance with the provisions of the ADA Title II and the Department of Justice implementing regulations at 28 CFR Section 35.150(D)(2), the City will upgrade accessible parking and van accessible parking at priority locations specified by the Act including State and Local government offices and facilities, transportation, places of public accommodation, and employers. The City will prioritize such parking improvements by first scheduling those adjacent to Government facilities with public programs and services, next scheduling those adjacent to public and known private schools. The City will also continue to upgrade accessible parking on all street reconstruction projects.

### *Contact*

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Nick Jarrell, Manager of Right of Way  
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Email: [Nick.Jarrell@cityoffortwayne.org](mailto:Nick.Jarrell@cityoffortwayne.org)

## **Traffic Signals**

### *Description*

In maintaining the transition plan for traffic signals, all signals where pedestrian facilities are provided have been identified. At these locations where pedestrian facilities exist or will be constructed, pedestrian signals will be provided along with push buttons and/or APS where appropriate. The pedestrian indications will be countdown style with audible signals. The city has been installing the countdown pedestrian indications as a standard for several years. As new signals are constructed, upgraded or included with projects, pedestrian indications with push buttons and audible push buttons are being incorporated into the design. Traffic Engineering has standardized touchless APS push buttons for new installations. Traffic Engineering is working with Transportation Engineering on project design considerations for

these upgrades and is also working internally on making upgrades for pedestrian crosswalks.

### *Current Status*

The City owns 300 traffic signals, and 2 pedestrian HAWK signals. The City also owns or maintains 21 intersection or crosswalk flashing warning indications which may be intended for traffic or pedestrian crossings. The City maintains 106 traffic signals or signal flashers located within Allen County for the Indiana Department of Transportation or Allen County Highway Department. The report will only address City owned signals and HAWK signals.

Since the Transition plan was in effect, the city has completed 44 intersections (15%) with new APS including push buttons for all approaches including signal heads and ramp improvements.

Of the 300 signalized intersections, there would be a total of 2,270 ADA Crossings needed for all approaches where available. There are currently 1,639 Sidewalk Curb ramps at these intersections, or 72% available crossings in place. Many of these crossings do not have adjacent sidewalks or pedestrian connections and is why there is a deficiency.

Of the 1,639 crossings that are in place, a review of pedestrian push buttons and pedestrian walk timers were evaluated as well as reviewed for Accessible Pedestrian Signals (APS) which would be installed if the crossings were to be fully ADA compliant. Of the intersections that currently have sidewalk crossings present, 184 crossings do not have a pedestrian signal walk indication or walk countdown. Of the 1,639 curb ramp crossings at intersections, 1,262 do not have APS installed where potentially available. This means approximately 23% of the total crossings in the city that are fully ADA complaint where existing sidewalk crossings are located. (See Appendix I-A Spreadsheet for a breakdown of the inventory)

### *Time Frame*

A self-evaluation of the signals has been performed to determine the following:

1. Signals that need pedestrian indications and push buttons
2. Signals that have pedestrian indication which require upgrades to APS
3. Signals that need sidewalk improvements for pedestrian movements

Signals needing pedestrian indications and push buttons will be upgraded by Traffic Operations. Signal upgrades including APS will be incorporated into projects under the Capital Improvement Program. It is estimated that with an annual investment of \$50,000, all city owned signals could be brought to compliance in 25 years.

### *Specifications*

On street parking spaces shall be in accordance with Section 3B.19 of the Indiana Manual of Uniform Traffic Control Devices (MUTCD) and PROWAG Section R214.

### *Priorities*

In accordance with the provisions of the ADA Title II and Department of Justice implementing regulations at 28 CFR Section 35.150(D)(2), the City will upgrade accessible parking and van accessible parking at priority locations specified by the Act including State and Local government offices and facilities, transportation, places of public accommodation, and employers. The City will prioritize such parking improvements by first scheduling those adjacent to Government facilities with public programs and services, next scheduling those adjacent public and known private schools. The City will also continue to upgrade accessible parking on all street reconstruction projects.

### *Goals*

- Continue to work with Parking Control on identifying highest need areas.
- Establish new pavement markings with stencil logo or blue paint.
- Work with downtown developments on including accessible parking. Spaces.
- Inventory off-street or private paid parking accessible parking spaces.

### *Contact*

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## **Section 2**

### **Trails**

## **Trails**

The City of Fort Wayne maintains over 92 miles of multi-use trails and greenways in the Fort Wayne Metropolitan area. These public trails and greenways are maintained by several public agencies: City of Fort Wayne Parks & Recreation Department, City of Fort Wayne Public Works Division and City Utilities.

The City will strive to ensure that all residents and visitors are able to access the Fort Wayne trail system. The Public Works Division ensures that trails are engineered and constructed to meet current ADA and PROWAG Guidelines. The Greenways & Trails Department within the Public Works Division will promptly investigate any formal grievance filed according to the grievance procedures established by the City of Fort Wayne.

The Greenways & Trails Department has prepared a Transition Plan that outlines the necessary steps to be fully compliant with the requirements of Title II of the Americans with Disabilities Act. A self-assessment plan was developed for multi-use trails and greenways within the City's jurisdiction. The self-assessment was completed along the following multi-use trails in 2014:

- Rivergreenway
- Aboite Trails
- Wabash & Erie Canal Towpath Trail
- Pufferbelly Trail
- Yarnelle Trail
- Ardmore Avenue Trail
- Southtown Centre Trail
- Meijer Drive Trail
- Maplecrest Road Trail
- Coliseum Boulevard Trail Spur
- Renaissance Pointe Trail
- Anthony Boulevard Trail
- North Anthony Trail Spur
- Cook Road Trail
- Salomon Farm Loop
- Dupont Road Trail
- Dwenger Avenue Trail

\*\*\* The multi-use trails along State Road 1 (Dupont Road), State Road 3 (Lima Road) and State Road 14 (Illinois Road) were not included in the self-assessment, because these trails are within the Indiana Department of Transportation's right of way.

All trails constructed since 2014 have been assessed for ADA/PROWAG compliance in the final walk-through with the contractor. If deficiencies were found, those deficiencies were immediately resolved by the contractor before final acceptance of the project by the Board of Works.

Priorities and Goals (2022 and beyond):

- 1) Remove and replace non-compliant manhole covers along Dupont Road Trail in 2022.
- 2) Adjust any valve covers or manholes that are not flush with the trail, creating a trip hazard. Complete in 2022.
- 3) Continue to work with the Right of Way Department and their trip hazard elimination program to remove trip hazards that have appeared over time in the trail network due to shifting of the ground or tree roots.
- 4) Work with the Parks Department Engineering staff to create a plan to tackle excessive slopes on the Rivergreenway at bridges, if possible. Many of these excessive slopes may not be fixable due to the grade of the river and adjacent roadways.
- 5) Work with the Right of Way Department to have ramps upgraded in the next two years to include detectable warning.
- 6) Replace all ADA Ramps with steep cross slopes in the next 4 years.
- 7) Investigate how to fix ramps and Pedestrian Access Routes (PAR) with sewer grates or manhole cover issues in 2022 and fix in the following two years.
- 8) Continue to stress accessibility and follow ADA and PROWAG Guidelines while designing trails.
- 9) Check all trails constructed each year for ADA and PROWAG Compliance. If deficiencies are discovered, have contractor fix the deficiencies before acceptance of the project by the Board of Works.

*Contact*

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**Section 3**

**Parks**

**Parks and Recreation Department**

## **Parks and Recreation**

The Fort Wayne Parks and Recreation Department encompasses 87 parks and over 2,805 acres of land in the Fort Wayne Metropolitan area. Within these parks are a variety of facilities and amenities that provide active and passive recreational opportunities to citizens. While parks may contain similar features, most parks are unique to their locale. This provides an interesting and gratifying experience for park users. The Parks and Recreation Department strives to ensure residents and visitors are able to access services, programs, facilities and activities offered at the parks.

A self-evaluation has been prepared, identifying requirements for accessibility. Priorities for improvements have been established focusing on those areas that are open to the general public. This includes parking lots, walks, pathways, park amenities, facilities, and those parts of buildings where the general public has access. The priorities provide a guide for reasonable, cost-effective development of improvement. While some improvements may be made with little capital investment, others will require planning and significant funding. A second phase of evaluations has been prepared identifying those areas and buildings having infrequent or no public access. It is the goal of the Fort Wayne Parks and Recreation Department to make facilities, amenities, programs and activities within the park system fully accessible in a reasonable amount of time. This will be largely dependent on a number of economic factors and future changes to the ADA Accessibility Guidelines (ADAAG) and Public Rights-of-Way Accessibility Guidelines (PROWAG) or other unforeseen requirements that would necessitate additional improvements to Park facilities. Should the public identify existing issues within a park; the Parks Department will promptly investigate a formal grievance filed according to the grievance procedures established by the City of Fort Wayne.

The results of the self-evaluation identify barriers at Park facilities. The degree of which these barriers limit accessibility and their priority for corrective action is subjectively categorized in five (5) levels. Using a grading scale A – F with A having all elements complying with the ADA standards to F having four or more barriers identified. These levels will be used to grade the effectiveness of prohibited access to facilities, areas, amenities and programs offered at the Parks and Recreation Department.

The Fort Wayne Parks and Recreation Department is committed to provide training for staff on the requirements of the ADA and make accommodations for employees with disabilities. The Transition Plan will be reviewed and updated periodically to ensure the Department is fully compliant with ADAAG and PROWAG standards.

The actual implementation of correcting barriers will be established by the administration. The corrective action will be scheduled based on the prioritization established per several categories including the seriousness of the barrier, number of barriers, location of barriers, complaints, new regulations, new standards, and availability of funding.

The Fort Wayne Parks and Recreation Department has prepared support information outlining current park amenities, aerial maps and planned ADA transition grid for future improvements.

Appendix A – Park Facilities provides a list of structures and amenities found within each park.

Appendix B – Park Aerial Photographs provides a plan view of the park property and visual confirmation of the park facilities.

Appendix C – ADA Transition Grid provides detailed information pertaining to analysis of facilities and recommended compliance modifications.

A Plan will be developed for Parks and Facilities at the following locations:

|                              |                            |                           |
|------------------------------|----------------------------|---------------------------|
| Bass Park                    | Bloomington Park           | Bob Arnold Northside Park |
| Boone Street Park            | Botanical Conservatory     | Bowser Park               |
| Brackenridge Park            | Brewer Park                | Buckner Park              |
| Camp Allen Park              | Casselwood Park            | Cobin Park                |
| Community Center             | Courthouse Green           | East Central Park         |
| Eastside Playlot             | East Swinney Park          | Foellinger Theatre        |
| Foster Park                  | Foster Park West           | Franke Park               |
| Freimann Square              | Franklin Park              | Gren Park                 |
| Griswold Park                | Guildin Park               | Hamilton Park             |
| Hanna Homestead              | Hanna's Ford               | Headwaters Park           |
| Historic Old Fort            | Hurschtown Reservoir       | Indian Village Park       |
| Ivan Lebamoff Reservoir Park | Japanese Friendship Garden | Jehl Park                 |
| Jennings Center              | John Street Block Park     | Johnny Appleseed Park     |
| Justin Study Park            | Kettler Park               | Klug Park                 |
| Kreager Park                 | Lafayette Park             | Lakeside Park             |
| Lawton Park                  | Lindenwood Nature Preserve | Lions Park                |
| Little Turtle Memorial       | Mason Park                 | McCormick Park            |
| McCulloch Park               | McMillen Park              | Memorial Park             |
| Miner Playground             | Moody Park                 | Noll Park                 |
| Nuckols Park                 | Old Fort Park              | Orff Park                 |

|                   |                       |                      |
|-------------------|-----------------------|----------------------|
| Packard Park      | Promenade Park        | Psi Ote Park         |
| Rea Park          | Robert E. Meyers Park | Ronald G. Repka Park |
| Rockhill Park     | Roosevelt Park        | Rudisill Park        |
| Salomon Farm      | Salon Park            | Seiling Park         |
| Shoaff Park       | Strathmore Park       | Summit Street Park   |
| Tillman Park      | Turpie Playlot        | Vesey Park           |
| Waynedale Gardens | Waynedale Park        | Weisser Park         |
| Wells Street Park | West Central Park     | West Swinney Park    |
| Williams Park     | Zeis Park             |                      |

*Contact*

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Appendix 3-A: Park Facilities

Appendix 3-B: Park Photographs

Appendix 3-C: Transition Grid

**Section 4**  
**City Buildings**  
**Property Management Department**

## **Property Management Department Chapter**

The City of Fort Wayne owns number of public and non public buildings. The City will strive to ensure that all residents and visitors are able to access all services, programs and activities offered in City buildings. The City of Fort Wayne through its Property Management Department will promptly investigate any formal grievance filed according to the grievance procedures established by the City of Fort Wayne.

The City of Fort Wayne has prepared a Transition Plan that outlines the necessary steps to be fully compliant with the requirements of Title II of the Americans with Disability Act. A self-evaluation plan has continued since 2013 until the present for the City of Fort Wayne and its buildings.

The self-evaluations will initially focus on those areas that are open to the general public. This includes parking lots, walks, pathways and those parts of buildings where the general public has access. A second phase of evaluations will occur in those areas and buildings having infrequent or no public access.

It is the goal of the City of Fort Wayne to make all services, programs and activities offered within City buildings fully accessible in a reasonable amount of time. This will be largely dependent on a number of economical factors and future changes to the ADA Accessibility Guidelines (ADAAG) and Public Rights-of-Way Accessibility Guidelines (PROWAG) or other unforeseen requirements that would necessitate additional improvements to City buildings.

The results of the self-evaluation will identify barriers at City properties. The degree of which these barriers limit accessibility and their priority for corrective action will be subjectively categorized in five (5) levels. Using a grading scale A – F with A having all elements complying with the ADA standards to F having four or more barriers identified. These levels will be used to grade the effectiveness of access to areas providing services, programs and activities offered in City buildings.

The City is also committed to providing training for staff on the requirements of the ADA and to make accommodations for employees with disabilities. The Transition Plan will be reviewed and updated periodically to ensure the City is complying with ADAAG and PROWAG standards. including the seriousness of the barrier, number of barriers, location of

barriers, complaints, new regulations, new standards, and availability of funding.

The City of Fort Wayne has established a list of its buildings. This list is labeled as Appendix A – City Buildings. In addition to this list, the City has also compiled aerial photographs of each property. These photographs are available alphabetically in Appendix B –City Photographs.

Contact: Barry C. Marquart, Director of Buildings and Grounds, City of Fort Wayne  
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 Fort Wayne, IN 46802  
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 Email: [barry.marquart@cityoffortwayne.org](mailto:barry.marquart@cityoffortwayne.org)

| Name                        | Address                  |
|-----------------------------|--------------------------|
| ANIMAL CARE AND CONTROL     | 3020 Hillegas Road       |
| BIO SOLIDS                  | 6100 Lake Avenue         |
| CITIZENS SQUARE             | 200 E Berry Street       |
| CIVIC CENTER PARKING GARAGE | 112 E Washington Blvd    |
| FINE ARTS BUILDING          | 114 E Superior Street    |
| FIRE ACADEMY                | 2700 Dwenger Avenue      |
| FIRE ENGINE SHOP            | 305 E Murray Street      |
| FIRE STATION #1             | 419 E Main Street        |
| FIRE STATION #2             | 2023 Taylor Street       |
| FIRE STATION #4             | 4130 Lahmeyer Road       |
| FIRE STATION #5             | 5801 Bluffton Road       |
| FIRE STATION #6             | 1500 W Coliseum Blvd     |
| FIRE STATION #7             | 1600 Lindenwood Avenue   |
| FIRE STATION #8             | 6035 Rothman Road        |
| FIRE STATION #9             | 2530 E Pontiac Street    |
| FIRE STATION #10            | 3110 N Anthony Blvd      |
| FIRE STATION #11            | 405 E Rudisill Blvd      |
| FIRE STATION #12            | 6901 S Anthony Blvd      |
| FIRE STATION #13            | 6727 N Clinton Street    |
| FIRE STATION #14            | 3400 Reed Road           |
| FIRE STATION #15            | 1415 Northland Blvd      |
| FIRE STATION #16            | 11330 Coldwater Road     |
| FIRE STATION #17            | 1910 Getz Road           |
| FIRE STATION # 18           | 10805 Liberty Mills Road |
| FIRE STATION #19            | 10116 Covington Road     |
| FLEET MANAGEMENT            | 1705 S Lafayette Street  |
| MONROE STREET COMPLEX       | 1621 S Monroe Street     |

|                                     |                         |
|-------------------------------------|-------------------------|
| OLD FIRE STATION #3                 | 2518 Winter Street      |
| PARKVIEW FIELD                      | 1301 Ewing Street       |
| POLICE PROCESSING BUILDING          | 3220 Ciera Court        |
| RADIO SHOP                          | 1103 E Coliseum Blvd    |
| PUBLIC SAFETY ACADEMY               | 7602 Patriot Crossing   |
| SCIENCE CENTRAL MUSEUM              | 1950 N Clinton Street   |
| SIGN SHOP                           | 1710 S Lafayette Street |
| SIGNAL SHOP                         | 1730 S Lafayette Street |
| STREET DEPARTMENT                   | 1701 S Lafayette Street |
| STREET DEPARTMENT COLD MIX BUILDING | 510 E Wallace Street    |
| STREET LIGHT OPERATIONS             | 335 Murray Street       |
| TECH SERVICES TEST LAB              | 1825 S Lafayette Street |
| TRANSPORTATION FACILITY             | 7607 Young Road         |
| WATER FILTRATION PLANT              | 1100 Griswold Drive     |
| WATER POLLUTION CONTROL LAGOON      | 2200 Lake Avenue        |
| WATER POLLUTION CONTROL PLANT       | 2601 Dwenger Avenue     |
| WEIGHTS & MEASURES                  | 307 Murray Street       |
| WPC MAINTENANCE STORAGE             | 526 E Wallace Street    |
| WPC MAINTENANCE                     | 515 E Wallace Street    |

## **Section 5**

### **Bus Routes, Bus Stops, and Bus Shelters**

#### **Citilink**

## Citilink

The Fort Wayne Public Transportation Corporation/Citilink provides fixed route and demand response public transit within the city limits of Fort Wayne and New Haven. Citilink is an independent unit of local government but works closely with public & private agencies to provide access and mobility to residents within our service area. Citilink operates 12 fixed routes and two flex/deviation routes with boarding & alighting along the public thoroughfares. Citilink also operates an origin to destination paratransit service for people physically or mentally unable to access fixed route service; in compliance with Federal Transit Administration (FTA) ADA regulation.

### Facilities

**Flag Stops:** It is Citilink policy to pick up/drop off passengers at any safe intersection (flag stop) along our fixed route system. It is not possible to ensure that every potential boarding & alighting location is fully accessible. Drivers are trained to choose safe & accessible locations.

**Bus Stops:** Citilink bus stop signs are provided along each route to indicate the availability of bus service and the route name/number (signage is compliant with ADA requirements). A spreadsheet detailing the approx. 1,100 locations and passenger amenities (shelter/sidewalk/ramp) at these designated stops is attached as **Appendix 5-A**. Citilink contracts with the City of Fort Wayne Street Department to install bus stop signs; therefore, the city can help ensure that signs are posted in compliance with ADA standards. Maps detailing Citilink bus routes in relationship to existing sidewalk infrastructure is included as **Appendix 5-B**. In addition, Citilink routes, schedules, and bus stop locations can be viewed on Google Transit using the trip planner located on the Citilink website ([www.fwcitilink.com](http://www.fwcitilink.com)) or DoubleMap app on smart phones.



**Flex route and demand response stops:**

This service is provided origin to destination by advance request; these trips are delivered primarily curb to curb using existing infrastructure and lift equipped buses that provide a level platform for boarding.



**Bus Shelters:** See attached spreadsheet identifying shelters; **Appendix 5-C.** Citilink owns and operates 70 bus shelters.





Private businesses have also placed shelters/benches at their locations with approval from the City Traffic Engineer/Right of Way.

**Transit Stations:** Citilink owns and operates two facilities. The downtown transfer station: Citilink Central Station (121 West Baker Street), which opened in the fall of 2012, is fully compliant with all ADA design requirements and standards. The Citilink administrative building: Gionet Transit Center (801 Leesburg Road) is a much older facility which was updated per Section 504/ADA requirements years ago. Citilink also leases a small space at the Urban League: Hanna Creighton Neighborhood Transit Center (2135 South Hanna) which provides enhanced bus shelters & interior waiting/restroom area. This facility was built in 2009 in compliance with ADA standards.

**Buses:** Every bus is equipped with either a ramp or lift & wheelchair securement systems. The fleet has been fully compliant for over 10 years. Further, three modified minivan supervisor vehicles are equipped with a ramp & wheelchair securements to accommodate passengers using mobility aids as needed.

## **Policies/Procedures**

### **Amenity Placement Procedures:**

1. Solicit/receive amenity requests from passengers/drivers/general public.
2. Refer request to Marketing & Development Manager (Ashley Pino).
3. Check request against our current relevant amenity inventory – bus stop/bus shelter/transit facility/bus specification/pass sales outlet/marketing materials, etc.
4. Determine viability of request based upon relevant factors:
  - a. Availability of existing amenity in proximity to the request

- b. Resources necessary to fulfill request
  - c. Resources necessary to maintain request
  - d. Availability of resources
5. Accept, defer or deny request as appropriate.
  6. Marketing & Development Manager to notify person who made the request of the status of their request.
  7. Attempt to complete the amenity placement process within 10 business days of receipt of request.

**Shelter placement criteria:**

1. Guidelines established by Citilink service standards (50 boardings/day)
2. Locations serving elderly and/or persons with disabilities
3. Community requests
4. Approved by City Traffic Engineer/Right of Way

**Passenger boarding/alighting procedures:**

Bus drivers are instructed to kneel the bus &/or extend the lift or ramp when it is obviously needed and upon request; many kneel the bus for every boarding. The ramp extends out about 50 inches to provide a stable surface for boarding and is level with the curb/sidewalk. Even where there is no sidewalk available, the low floor buses (when knelt & ramp is extended) provide slope acceptable per ADA regulations. Buses equipped with lifts provide a level boarding platform that spans the distance from ground to bus floor level. Drivers are to position the vehicle in a manner to allow for a 31 level/stable surface and clear space for boarding the vehicle. Generally buses are able to work around sidewalk obstructions to affect a clear passage at the entrance door. We have a form for reporting bus stop accessibility issues (**Appendix 5-D** Citilink ADA bus stop issues report form) which is processed per amenity procedures above.

**ADA/Civil Rights Policy:**

Citilink has implemented appropriate policies, notification and grievance procedures as required by the ADA and Title IX per FTA regulation and guidance. These policies are incorporated into our public information materials and available via our website at the following link:

<http://www.fwcitilink.com/policies.htm>

Citilink receives federal funding from and reports to the Federal Transit

Administration (FTA) and is in full compliance with all FTA rules and regulations as evidenced by our successful 2018 Triennial Review (available upon request).

### **ADA Transition Plan Compliance:**

- **Inventory** - Citilink performed a comprehensive inventory of all bus stop sign locations and installed new signage (compliant with ADA standards) in 2004. This survey has been updated utilizing a survey tool that is consistent with PROWAG standards, the compliance rating system established by the City of Fort Wayne, and tool kit resources from the Assessment of Bus Stop Accessibility and Safety provided by Easter Seals Project ACTION. We believe 15 Citilink bus shelter locations are fully compliant. This updated inventory is attached as **Appendix 5-A**.
- **Analyze** - This data will be analyzed to determine modifications needed to ensure accessibility per PROWAG guidance and the costs associated with these modifications.
- **Prioritize** - A prioritized implementation schedule will be developed based upon usage, level of modification required, collaboration with other infrastructure improvements, available resources, etc.
- **Implement** - Citilink will work with the City of Fort Wayne, City of New Haven, private businesses, community agencies, etc. to identify 32 resources and implement bus stop improvements.

### **2022 ADA Transition Information:**

Citilink is currently in the planning stages but have committed to various projects to move our ADA compliance forward.

Due to a grant awarded by AWS Foundation, Citilink is dedicated to placing two Universal Bus Shelters - one at Turnstone Center for Disabilities and one at The League for the Blind & Disabled. These bus shelters will be fully ADA compliant.

In addition to the installation of new fully compliant bus shelters, we have identified over 400 bus stops out of our 1,100+ that are not fully ADA compliant. In partnership with the City of Fort Wayne we will be mapping out the priority bus stops that are frequently used to begin the project with. In

2022 we will be coordinating together to finalize a timeline and plan to bring these bus stops all to compliance.

**Citilink PROWAG/ADA Transition Plan Contact:**

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Appendix 5-A: [Citilink Bus Stop Inventory](#)

Appendix 5-B: [Map of Citilink Routes/City of Fort Wayne Sidewalks](#)

Appendix 5-C: [Citilink Bus Shelter Inventory](#)

Appendix 5-D: [Citilink Bus Stop Deficiency Report Form](#)