

## **CITY CLERK/PARKING ENFORCEMENT**

Parking Enforcement is a revenue producing department made up of the following employees: one Supervisor, one Installation and Repair person, one Assistant Installation and Repair person, five Parking Control Enforcement Officers, and one part-time supervisor for the VES Program. One New Enforcement Officer will be added in 2006 due to Aboite Annexation and the Carroll Road Annexation in 2007.

Working under the control of the City Clerk this department generates revenue for the city through enforcement of applicable laws and city policies relating to vehicles parking in violation of city statutes, and city policies relating to residential parking and abandoned vehicle code infractions.

### **Goals and Objectives:**

In 2006 we completed our 5-year program of replacing all outdated meters within the City with electronic digital meters. In 2006 we replaced our 9 year old auto-cites with an upgraded auto-cite with single unit construction, built in printer, color camera and full color display with many other options available. Upon recommendation of City Fleet Manager, we will continue to replace vehicles on our "Vehicle Cycle Program" with hybrid vehicles to save in fuel costs.

Continue to educate the public regarding disabled parking through the VES (Volunteer Enforcement Specialist).

### **Services Provided**

- Install, maintain & collect revenue from parking meters
- Enforce and issue citations to vehicles parked in violation of city statutes;
- Enforce city policies relating to residential parking and abandoned vehicle code infractions;
- Respond to citizen complaints concerning abandoned vehicles and issue ticket(s) and /or warnings when necessary;
- Report illegal vehicles and other illegal activities to appropriate department;
- Post "No Parking" signs and bag meters for merchants in downtown area when needed;
- Post "No Parking" signs for construction on streets in city and maintain the "No Parking" on these streets by either ticketing or towing of vehicles when milling or repaving.

**PARKING ENFORCEMENT**  
**Dept # 132-132-PARK**  
**2007 BUDGET COMPARISON**

		<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>\$ INCREASE</u>	<u>% CHANGE</u>
		<u>ACTUAL</u>	<u>APPROVED</u>	<u>SUBMITTED</u>	<u>(DECREASE)</u>	<u>FROM 2006 APPR</u>
			<u>THRU 06/30/06</u>		<u>TO 2007</u>	<u>TO 2007</u>
4111 WAGES-REG	\$	252,541	\$ 318,154	\$ 329,866	\$ 11,712	
4115 PARTTIME		10,356	11,530	11,530	-	
<b>TOTAL WAGES</b>	<b>\$</b>	<b>262,897</b>	<b>\$ 329,684</b>	<b>\$ 341,396</b>	<b>\$ 11,712</b>	<b>3.55%</b>
4131 PERF		12,714	17,498	20,617	3,118	
4132 FICA		19,219	25,221	26,117	896	
4134 GROUP HEALTH INSUR		56,004	70,650	76,500	5,850	
4136 UNEMPLOYMENT		144	165	341	177	
4137 WORKERS COMP		3,036	2,280	3,096	816	
4138 CLOTHING ALLOW		1,562	4,000	4,500	500	
413A PERFFRINGE		7,629	9,545	9,896	351	
413R RETIREE HEALTH INSUR		6,996	7,850	8,500	650	
<b>TOTAL 4100</b>	<b>\$</b>	<b>370,201</b>	<b>\$ 466,892</b>	<b>\$ 490,963</b>	<b>\$ 24,070</b>	<b>5.16%</b>
4219 OTHR OFFC SUPPL	\$	542	\$ 1,000	\$ 1,000	-	
4231 GASOLINE		12,515	10,800	20,892	10,092	
4299 OTHER MTLs		1,138	2,500	2,500	-	
<b>TOTAL 4200</b>	<b>\$</b>	<b>14,195</b>	<b>\$ 14,300</b>	<b>\$ 24,392</b>	<b>\$ 10,092</b>	<b>70.57%</b>
431E DRUG TEST	\$	-	\$ 250	\$ 200	(50)	
432C CELL PHONE		327	360	300	(60)	
4331 PRINTING		802	1,000	1,000	-	
4342 LIABILITY INSUR		324	252	336	84	
4343 OFCL/CRIME BOND		41	36	44	8	
4345 AUTO INSUR		615	900	872	(28)	
4369 CONT SRVCS		4,164	4,185	5,090	905	
436N GARAGE NON-TARGET		2,281	4,400	4,392	(8)	
436T GARAGE TARGET		11,292	9,984	9,252	(732)	
4399 OTHR SRVCS		1,211	2,000	2,000	-	
439B MASTER LEASE		9,761	24,124	38,323	14,199	
<b>TOTAL 4300</b>	<b>\$</b>	<b>30,818</b>	<b>\$ 47,491</b>	<b>\$ 61,809</b>	<b>\$ 14,318</b>	<b>30.15%</b>
4444 PUR EQUIP	\$	40,455	\$ -	\$ -	-	
<b>TOTAL 4400</b>	<b>\$</b>	<b>40,455</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>455,669</b>	<b>\$ 528,683</b>	<b>\$ 577,164</b>	<b>\$ 48,480</b>	<b>9.17%</b>

**Parking Enforcement 2007-2011 Capital Improvement Program**

FUNDING SOURCE CODE:	GRP-Grant Pending	PT-Property Tax
CC-Cumulative Capital Fund	LE-Lease	RB-Revenue Bond
CDBG-Community Development Block Grant	InfraBd-Infrastructure Bond	ST-State Source
CEDIT-Co. Economic Development Income Tax	LRS-Local Roads & Streets	SU-Sewer Utility
CO-County Source	MISC-Miscellaneous	SWU-Stormwater Utility
FED-Federal Source	MVH-Motor Vehicle Highway	TIF-Tax Increment Financing
GOB-General Obligation Bond	PCBF-Park Cumulative Bldg. Fund	UF-User Fee
GRA-Grant Approved	PS-Private Source	WU-Water Utility

Item #	Project Title & Description	Funding Source	Expenditure				
			2007	2008	2009	2010	2011
1	Vehicle Replacement		50,000	26,000	27,000	-	-
	a. 2000 Chevy S-10 & 2000 Ford Ranger pick-up	LE	50,000	-	-	-	-
	b. 2000 Chevy C-1500	LE	-	26,000	-	-	-
	c. 2002 Ford Ranger	LE	-	-	27,000	-	-
2	Motorola XTS Radio replacement	MISC	-	-	-	-	-
3	Auto-cite replacement (Ticket writers)	MISC	-	-	-	-	-
4	Computer replacement	MISC	-	-	-	-	-
<b>TOTAL</b>			<b>50,000</b>	<b>26,000</b>	<b>27,000</b>	<b>-</b>	<b>-</b>

**STAFFING LEVELS**  
**BUDGETED**  
**CITY CLERK/PARKING ENFORCEMENT**

CLASSIFICATION TITLE	EXEMPT GRID/ UNION														
		99	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	
Supervisor	F	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Installation - Repair	IAM	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Assistant Installation - Repair	IAM	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Parking Enforcement Officers	IAM	5	5	5	5	5	5	5	5	6	6	6	6	6	6
Part-time Supervisor for Volunteer Program	IAM	0	0	0	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
<b>TOTAL</b>		8	8	8	8.5	8.5	8.5	8.5	9.5	9.5	9.5	9.5	9.5	9.5	9.5

\* Reflects Grid and Salary Ordinance changes