CITY CLERK/PARKING ADMINISTRATION

Parking Administration is a revenue producing department made up of the following employees: one Supervisor, one Assistant Supervisor for the VES Program, one Installation and Repair person, one Assistant Installation and Repair person, four Parking Control Enforcement Officers.

Working under the control of the City Clerk this department generates revenue for the city through enforcement of applicable laws and city policies relating to vehicles parking in violation of city statutes, and city policies relating to residential parking and abandoned vehicle code infractions.

Goals and Objectives:

Upon recommendation of City Fleet Manager, we will continue to replace vehicles on our "Vehicle Cycle Program" with hybrid vehicles to save in fuel costs; continue to educate the public regarding disabled parking through the VES (Volunteer Enforcement Specialist); continue to work with downtown patrons in regards to parking problems, act as ambassadors in assisting the general public, and at the same time, maintain efficiency and professionalism in carrying out our works and responsibilities pertaining to our job.

Services Provided

- Install, maintain & collect revenue from parking meters
- Enforce and issue citations to vehicles parked in violation of city statutes;
- Enforce city policies relating to residential parking and abandoned vehicle code infractions;
- Respond to citizen complaints concerning abandoned vehicles and issue ticket(s) and/or warnings when necessary;
- Report illegal vehicles and other illegal activities to appropriate department;
- Post "No Parking" signs and bag meters for merchants in downtown area when needed;
- Post "No Parking" signs for construction on streets in city and maintain the "No Parking" on these streets by either ticketing or towing of vehicles when milling or repaving.

Updated 6/25/09
## 2010 BUDGET COMPARISON

### PARKING ADMINISTRATION  
Dept # 0132 - PARK  

--- | --- | --- | --- | --- | ---
5111 TOTAL WAGES  | 333,886  | 349,762  | 318,564  | (31,198)  |  - 8.92%
5131 PERF - EMPLOYERS SHARE  | 22,981  | 25,358  | 24,689  | (669)  | -
5132 FICA  | 24,346  | 26,757  | 24,370  | (2,387)  | -
5134 LIFE MEDICAL & HEALTH INSURANCE  | 81,000  | 81,000  | 79,200  | (1,800)  | -
5136 UNEMPLOYMENT COMPENSATION  | 355  | 350  | 319  | (31)  | -
5137 WORKERS COMP INSURANCE  | 3,245  | 3,590  | 4,468  | 878  | -
5138 CLOTHING ALLOWANCE  | 4,662  | 4,500  | 4,500  | -  | -
513A PERF - EMPLOYEES/PD BY CITY  | 9,848  | 10,493  | 9,557  | (936)  | -
513R RETIREES HEALTH INSURANCE  | 9,000  | 9,000  | 9,900  | 900  | -
**Total 5100**  | 489,323  | 240,411  | 475,567  | (35,243)  |  - 6.90%
5219 OTHER OFFICE SUPPLIES  | 1,196  | 1,000  | 1,000  | -  | -
5231 GASOLINE  | 13,247  | 20,892  | 12,653  | (8,239)  | -
5299 OTHER MATERIALS & SUPPLIES  | 985  | 2,500  | 2,500  | -  | -
**Total 5200**  | 15,428  | 4,859  | 24,392  | 16,153  | (8,239)  | - 33.78%
532C CELL PHONE  | 332  | -  | 384  | 384  | -
5331 PRINTING OTHER THAN OFFC SUPPL  | 177  | 1,000  | 1,000  | -  | -
5342 LIABILITY INSURANCE  | 1,390  | 5,657  | 3,933  | (1,724)  | -
5369 CONTRACTED SERVICE  | 4,688  | 5,100  | 5,100  | -  | -
536N GARAGE CONTRACT - NONTARGET  | 3,190  | 4,524  | 2,554  | (1,970)  | -
536T GARAGE CONTRACT - TARGET  | 10,040  | 11,513  | 9,499  | (2,014)  | -
5399 OTHER SERVICES AND CHARGES  | 268  | 2,000  | 2,000  | -  | -
539B MASTER LEASE  | 48,294  | 50,653  | 42,226  | (8,427)  | -
**Total 5300**  | 68,359  | 33,773  | 80,447  | 66,696  | (13,751)  | - 17.09%
**Total 5400**  | $-  | $-  | $-  | $-  | $-  | -
**Total**  | $573,110  | $279,043  | $615,649  | $558,416  | ($57,233)  | - 9.30%
## Parking Administration 2010-2014 Capital Improvement Program

**FUNDING SOURCE CODE:**
- GRP-Grant Pending
- PT-Property Tax
- CC-Cumulative Capital Fund
- LE-Lease
- RB-Revenue Bond
- CDBG-Community Development Block Grant
- InfraBd-Infrastructure Bond
- ST-State Source
- CEDIT-Co. Economic Development Income Tax
- LRS-Local Roads & Streets
- SU-Sewer Utility
- CO-County Source
- MISC-Miscellaneous
- SWU-Stormwater Utility
- FED-Federal Source
- MVH-Motor Vehicle Highway
- TIF-Tax Increment Financing
- GOB-General Obligation Bond
- PCBF-Park Cumulative Bldg. Fund
- UF-User Fee
- GRA-Grant Approved
- PS-Private Source
- WU-Water Utility

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<th>Project Title &amp; Description</th>
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