

CITY CLERK/PARKING ADMINISTRATION

Parking Administration is a revenue producing department made up of the following employees: one Supervisor, one Installation and Repair person, one Assistant Installation and Repair person, two Officers to enforce parking meters, two Officers to enforce abandoned vehicles for entire city.

Working under the control of the City Clerk this department generates revenue for the city through enforcement of applicable laws and city policies relating to vehicles parking in violation of city statutes, and city policies relating to residential parking and abandoned vehicle code infractions.

Goals and Objectives:

Upon recommendation of City Fleet Manager, we will continue to replace vehicles on our "Vehicle Cycle Program" with hybrid vehicles to save in fuel costs; Parking Fleet upgraded in 2012 with two "Think" cars (electric vehicles saving on fuel; cost \$40.00 a year to operate; continue to educate the public regarding disabled parking; continue to work with downtown patrons in regards to parking problems, act as ambassadors in assisting the general public, and at the same time, maintain efficiency and professionalism in carrying out our works and responsibilities pertaining to our job.

Services Provided

- Install, maintain & collect revenue from parking meters
- Enforce and issue citations to vehicles parked in violation of city statutes;
- Enforce city policies relating to residential parking and abandoned vehicle code infractions;
- Respond to citizen complaints concerning abandoned vehicles and issue ticket(s) and /or warnings when necessary;
- Report illegal vehicles and other illegal activities to appropriate department;
- Post "No Parking" signs and bag meters for merchants in downtown area when needed;
- Post "No Parking" signs for construction on streets in city and maintain the "No Parking" on these streets by either ticketing or towing of vehicles when milling or repaving.

PARKING ADMINISTRATION
 Dept # 0132
 2014 BUDGET COMPARISON

	2012 ACTUAL	2013 ACTUAL THRU 30-Jun-2013	2013 REVISED BUDGET	2014 SUBMITTED	\$ INCREASE (DECREASE) FROM 2013 REVISED	% CHANGE FROM 2013 REV TO 2014
5111 TOTAL WAGES	324,603		327,773	334,329	6,556	2.00%
5131 PERF - EMPLOYERS SHARE	32,460		32,777	37,445	4,668	
5132 FICA	23,817		25,075	25,576	501	
5134 LIFE MEDICAL & HEALTH INSURAN	94,400		94,400	94,400	-	
5136 UNEMPLOYMENT COMPENSATION	321		328	334	6	
5137 WORKERS COMP INSURANCE	3,798		3,276	2,704	(572)	
5138 CLOTHING ALLOWANCE	1,774		4,500	4,500	-	
513A PERF - EMPLOYEES/PD BY CITY	9,738		9,833	10,030	197	
513R RETIREES HEALTH INSURANCE	11,800		11,800	11,800	-	
Total 5100	\$502,712	\$255,235	\$509,762	\$521,118	\$11,356	2.23%
5219 OTHER OFFICE SUPPLIES	1,303		1,000	1,000	-	
5231 GASOLINE	10,127		14,238	13,066	(1,172)	
5299 OTHER MATERIALS & SUPPLIES	251		2,500	2,500	-	
Total 5200	\$11,681	\$5,106	\$17,738	\$16,566	(\$1,172)	- 6.61%
532C CELL PHONE	283		360	360	-	
5331 PRINTING OTHER THAN OFFC SUPPL	23		1,000	1,000	-	
5342 LIABILITY INSURANCE	3,917		2,616	2,832	216	
5369 CONTRACTED SERVICE	4,186		48,636	48,636	-	
536N GARAGE CONTRACT - NONTARGET	2,616		2,198	3,916	1,718	
536T GARAGE CONTRACT - TARGET	15,298		11,389	10,325	(1,064)	
5377 CC BUILDING PARKING	-		3,168	3,168	-	
5399 OTHER SERVICES AND CHARGES	-		2,000	2,000	-	
539B MASTER LEASE	17,556		8,834	10,935	2,101	
Total 5300	\$43,879	\$34,837	\$80,201	\$83,172	\$2,971	3.70%
Total 5400	\$-	\$-	\$-	\$-	\$-	
Total	\$558,272	\$295,178	\$607,701	\$620,856	\$13,155	2.16%