

**FORT WAYNE ANIMAL CARE AND CONTROL  
KENNEL/CATTERY PERMIT APPLICATION:  
PROCESS AND STANDARDS FOR ISSUANCE**



**91.054 Kennel/Cattery Permits**

- A) Any person owning or harboring more than one unaltered dog or one unaltered cat over the age of five months must apply for a kennel/cattery permit. At no time shall the number of dogs exceed 5, number of cats exceed 7, or the total number of dogs and cats exceed 7, at one residential property.
- B) Any person engaging in boarding dogs or cats for compensation must apply for a kennel/cattery permit. (These will be referred to zoning.)

Kennel/Cattery permits do not preclude or replace other permits including breeders, pet registrations, or any commercial activity such as grooming, sales, pet shop, etc.

**There are two levels of kennel/cattery permits in Fort Wayne:**

- 1. Permits issued by Animal Care and Control with no zoning requirements.**
  - i. Up to three unaltered pets
  - ii. No outdoor housing
  - iii. Suitable exercise space for the breed and number owned
  - iv. No history of violations with FWAC
  - v. All animals current on vaccinations
  - vi. Kennel/Cattery permits may be refused or revoked for cause including but not limited to:
    - 1. Animal(s) running-at-large (secure fence recommended)
    - 2. Valid neighborhood nuisance complaints; i.e., barking, sanitation
    - 3. Unregistered animals
    - 4. Breeding without breeders permits
    - 5. Animals not current with rabies vaccinations
    - 6. Exceeding numbers limits without grandfather
  - vii. All applications will be followed by an inspection prior to issuance of the permit. Permits are valid for one year from date of issuance and are the kennel/pet owner's responsibility to renew.
  - viii. Permit applications exceeding numbers limits of unaltered or overall numbers will be submitted to the zoning department for recommendations.
- 2. Permits Requiring Zoning Approval**

Animal Kennel: An establishment licensed to operate a facility housing dogs, cats, or other household pets where breeding, boarding, or grooming of household pets is conducted as a business.

**Other activities involving animals that require appropriate zoning include by are not limited to:**

Veterinary hospitals, pet stores, major breeding (more than one litter in a 12 month period)

**Applications for kennel permits are available at Animal Care & Control**

Prior complaints will be researched prior to an Animal Control Officer visiting a property for inspection. Permit issuance will be made from the department after inspection. Applications exceeding numbers limits will be forwarded to zoning from Animal Care & Control for recommendations. Applicants will be mailed a copy of the zoning recommendations by FWAC.

**FORT WAYNE ANIMAL CARE & CONTROL**  
**KENNEL/CATTERY/EXHIBITOR PERMIT APPLICATION**

(See Kennel/Cattery/Exhibitors permit application process/standards)



Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Alt. Phone \_\_\_\_\_

I am applying for:

\_\_\_\_\_ Residential kennel/cattery: No zoning requirement. \$300

\_\_\_\_\_ Exhibitors Permit: Exhibiting AKC, UKC. \$150

\_\_\_\_\_ Commercial kennel/cattery: Appropriate zoning required (complete form). Fees vary.

The animals will be kept at the above identified address \_\_\_\_\_yes\_\_\_\_\_no

Number of animals that will be kept on the property: \_\_\_\_\_dogs\_\_\_\_\_cats

Location of housing the animals will be kept in: \_\_\_\_\_indoor\_\_\_\_\_outdoor

If kennel, method of outdoor confinement during exercise: \_\_\_\_\_

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Approximately how long will dogs be kept outside: \_\_\_\_\_

All animals shall have current rabies vaccinations. Registrations will be issued with Residential kennel/cattery and Exhibitor Permits. If the number of animals kept exceeds the kennel/cattery guidelines, please indicate grandfather submission for numbers.

**Please complete reverse side of this form prior to application.**

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**Office use only below this line:**

Received, reviewed for type application: \_\_\_\_\_

Verified rabies vaccinations: \_\_\_\_\_

Inspection run dispatched: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ If Denied, Send Letter Date: \_\_\_\_\_

Payment received: \_\_\_\_\_ Permit Entered: \_\_\_\_\_

List the veterinarian(s) providing your pets medical care: \_\_\_\_\_  
\_\_\_\_\_

**Animal #1:** Name \_\_\_\_\_ dog/cat  
Breed \_\_\_\_\_ Color \_\_\_\_\_ Spayed/Neutered \_\_\_\_\_  
Rabies Tag #/Date \_\_\_\_\_ Vet \_\_\_\_\_ Pet Reg # \_\_\_\_\_

**Animal #2:** Name \_\_\_\_\_ dog/cat  
Breed \_\_\_\_\_ Color \_\_\_\_\_ Spayed/Neutered \_\_\_\_\_  
Rabies Tag #/Date \_\_\_\_\_ Vet \_\_\_\_\_ Pet Reg # \_\_\_\_\_

**Animal #3:** Name \_\_\_\_\_ dog/cat  
Breed \_\_\_\_\_ Color \_\_\_\_\_ Spayed/Neutered \_\_\_\_\_  
Rabies Tag #/Date \_\_\_\_\_ Vet \_\_\_\_\_ Pet Reg # \_\_\_\_\_

**Animal #4:** Name \_\_\_\_\_ dog/cat  
Breed \_\_\_\_\_ Color \_\_\_\_\_ Spayed/Neutered \_\_\_\_\_  
Rabies Tag #/Date \_\_\_\_\_ Vet \_\_\_\_\_ Pet Reg # \_\_\_\_\_

**Animal #5:** Name \_\_\_\_\_ dog/cat  
Breed \_\_\_\_\_ Color \_\_\_\_\_ Spayed/Neutered \_\_\_\_\_  
Rabies Tag #/Date \_\_\_\_\_ Vet \_\_\_\_\_ Pet Reg # \_\_\_\_\_

**Animal #6:** Name \_\_\_\_\_ dog/cat  
Breed \_\_\_\_\_ Color \_\_\_\_\_ Spayed/Neutered \_\_\_\_\_  
Rabies Tag #/Date \_\_\_\_\_ Vet \_\_\_\_\_ Pet Reg # \_\_\_\_\_

**Animal #7:** Name \_\_\_\_\_ dog/cat  
Breed \_\_\_\_\_ Color \_\_\_\_\_ Spayed/Neutered \_\_\_\_\_  
Rabies Tag #/Date \_\_\_\_\_ Vet \_\_\_\_\_ Pet Reg # \_\_\_\_\_

If the number of animals exceeds seven, your application requires zoning approval.